

COLD NORTON PARISH COUNCIL

THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2ND MAY 2012, IN THE NORTON ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Prof. L. Barclay
Mrs. S. Garnham
Mr. C. Litscher
Mr. S Rivers

In attendance: Mrs. M Dyer (Parish Clerk)
Plus 2 Members of the Public

The current Vice Chairman Professor Barclay chaired the meeting.

55. **APOLOGIES FOR ABSENCE** had been received from Cllrs Mr J. Archer, Mrs V. Jennings, Mr P. Wakeling and District Cllr Ms S. White.

APPOINTMENTS OF HOLDERS OF OFFICE

56. **Election of Parish Council Chairman**

Mr. P. Wakeling was elected as Chairman, having been proposed by Mrs S. Garnham and seconded by Mr C. Litscher; there were no further nominations and Mr. Wakeling was elected unanimously. Mr. Wakeling will sign the Parish Council's Declarations of Office book and also his Written Undertaking at the next meeting.

57. **Election of Parish Council Vice Chairman**

Professor L Barclay was elected as Vice Chairman, having been proposed by Mr C. Litscher and seconded by Mr S. Rivers; there were no further nominations and Professor Barclay was elected unanimously.

58. **Finance - Confirmation of Internal Auditor, and confirmation of signatories for Parish Council cheques**

The following were approved, namely: - The Council's Internal Auditor remains as A.S.A.P. Office Services (Mrs Therese Stokes); Signatories will be Prof. Barclay and Mr Wakeling, who are currently signatories and Members were reminded that paperwork has been submitted for Mrs S. Garnham to become the third signatory.

APPOINTMENT OF GROUPS and REPRESENTATIVES

59. **Playing Field Representatives** – Mr C. Litscher

60. **Cowpiece Nature Reserve Representatives** – Mr C Litscher

61. **Parish Council Representatives on Village Hall Management Committee** – agreed as Prof Barclay and Mrs Garnham, but it was noted that as Mrs Garnham is currently Secretary to the VHMC, Mrs Jennings would be asked to consider undertaking this role.

ACTION: CLERK

62. **Parish Public Rights of Way (footpaths) Representative** – Mr Wakeling

63. **Parish Council Nominee on School Board of Governors** – Members were advised that at present the Parish Council does not have a Member on the School Board. Members requested that this role no longer be included in the AGM.

64. Members then considered other areas for appointment of representatives, namely transport, Police/NAP Meetings and Dengie Hundred Group of Parish Councils. It was agreed that Professor Barclay would be the PC Representative for Transport and Mr. Rivers for Police/NAP, but that there would not be representative appointed for the Dengie Hundred Group.

Chairman

Date