

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 9<sup>TH</sup> NOVEMBER 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Mr J Archer  
Mrs S Garnham  
Mr S River (Chairman)  
Mr P Wakeling (Vice Chairman)

**In attendance:** Mrs M. Dyer (Parish Clerk)  
Mr M Pudney – Stow Maries Aerodrome Trustee  
Ms S Threlfall - TMA Chartered Surveyors  
Mr P.Kember - Kember Loudon Williams.  
Plus 1 Member of the Public

**431. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Mr Litscher, Mrs Jennings, Mr Haydon, plus County Cllr Mrs Channer and District Cllr Ms White.

### **432. DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in the items relating to Allotments as she is an allotment holder.

**433. PUBLIC QUESTION TIME:** Mr Pudney, a Stow Maries Aerodrome Trustee spoke about the reasons behind the planning application relating to operational arrangements for the use of the Airfield at Stow Maries Great War Aerodrome including hours of operation, restrictions on the number of take offs and landings, and arrangements for Special Public Event days. Ms Threlfall and Mr Kember were called upon to talk about the application and the implications and all three answered questions as they arose.

Mr Rivers thanked the visitors and with the agreement of Members the agenda item relating to the Aerodrome application was brought forward for consideration.

**434. FUL/MAL/16/001142 & LBC/MAL/16/001142 PP-05539026 Stow Maries Aerodrome, Hackmans Lane, Cold Norton:** Planning Application for operational arrangements for the use of the Airfield at Stow Maries Great War Aerodrome including hours of operation, restrictions on the number of take offs and landings, and arrangements for Special Public Event days. The arrangements to be as follows: The airstrip to be used by fixed wing and propeller driven aircraft; helicopters, apart from emergency services machines, may only use the site in the event of emergency or during Public Event days. Take offs and landings only after 08.00 hours and no later than either 20.00 hours, or sunset whichever is earlier. In the Winter months (November to April inclusive) there shall be no more than 25 landings and 25 take offs per day. In the Summer months (May to October inclusive) there shall be no more than 25 landings and 25 take offs on weekdays. In the Summer months (May to October inclusive) there shall be a maximum of 50 landings and take offs per day at weekends and bank holidays apart from Special Public Event Flying days when maximum landings and take offs are increased to 75 take offs and 75 landings per day. Week 43 29<sup>th</sup> October 2016:

Members considered and then agreed that they would support the application as the changes would have no adverse effect on Cold Norton and the Aerodrome is an asset to the village.

The three guests then left the meeting.

435. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 5<sup>th</sup> October 2016 were approved as correct and signed accordingly.
436. **DISTRICT COUNCILLOR'S REPORT:** in his role as a District Cllr, Mr Archer advised that there was nothing to report re the LDP at the moment and confirmed that Mr Fenwick from MDC Planning Department would not be available to attend a meeting at Cold Norton in the near future.
437. **COUNTY COUNCILLOR REPORT:** not available

## FINANCE

### Approval of Payments

438. Roy Wiseman to village caretaker work to 1<sup>st</sup> November 2016, plus purchase of wood for seat at £20.10; total £87.60 (£84.25 net). Cheque No.1509
439. Sue Lees Consultancy to maintenance fee for November 2016 Invoice No.0002736 dated 8<sup>th</sup> October 2016 £30.00. Cheque No.1510
440. Maria Dyer office expenses from 30<sup>th</sup> September to 4<sup>th</sup> November 2016 £20.20. Cheque No.1511
441. Sovereign Design Play Systems Limited to deposit re works in playground – required in advance. Invoice No.81444 dated 20<sup>th</sup> October 2016 £1,944.53 (£1,620.44 net). Cheque No.1508
442. Sovereign Design Play Systems Limited to interim payment re works in playground – required in advance. Invoice No.81445 dated 20<sup>th</sup> October 2016 £2,916.79 (£2,430.66 net). Cheque No.1508
443. Sovereign Design Play Systems Limited to balance re works in playground (ex Wet Pour) Invoice No.81446 dated 20<sup>th</sup> October 2016 £3,864.67 (£3,220.56 net). Cheque No.1513
444. Sovereign Design Play Systems Limited to balance re Wet Pour Invoice No.81447 dated 20<sup>th</sup> October 2016 £996.66 (£830.55 net). Cheque No.1513
445. Maldon District Council to grass cutting April to June 2016. Invoice No.COL58675662 dated 14<sup>th</sup> October 2016 £530.56 (£442.13). Cheque No.1514
446. Sue Lees Consultancy to maintenance fee for December 2016 Invoice No.0002777 dated 8<sup>th</sup> November 2016 £30.00. Cheque No.1516
447. E-on to electricity for street lights October 2016 Invoice No.H13A95CB37 dated 1<sup>st</sup> November 2016 £73.33 (£69.84 net) will be taken by direct debit on 11<sup>th</sup> November 2016.

### 448. Financial Statement Current balances:

Barclays 10 Day Notice as at 11 <sup>th</sup> April 2016	£	573.34*
Santander as at 3 <sup>rd</sup> November 2016	£	<u>27,580.62</u>
	£	28,153.96

\* Barclays now only send a statement when there has been movement to the account

449. **Solar Panels at Village Hall:** Members were advised that a payment of £613.98 had been received for the quarter to 3<sup>rd</sup> October 2016. Noted.
450. **Grants:** Members had been supplied with details of 5 requests for consideration and reminded that the grant budget for 2016/17 had been set at £600 with £550 remaining after £50 had been donated to the Poppy Appeal. Members were all in agreement to support the Village Church with £500 towards stone masonry works to repair damage to the walls and west window caused by movements in the foundations and Essex Air Ambulance with a £50 donation.
451. **Local Government Finance Settlement Technical Consultation:** Members had been supplied with a copy of the letter submitted in response to the proposed capping of local council precepts, involving a referendum if a PC wished to exceed the set percentage. Noted.
452. **VILLAGE HALL:** Members were advised that all appears to be satisfactory at the VH, in that the income had improved, coffee mornings are continuing and the Seniors lunch is scheduled for 19<sup>th</sup> December. Noted.

## HIGHWAYS AND ROAD SAFETY

453. **Various issues with ECC for action:** nothing to report
454. **Latchingdon Road from Bridge to Country Produce:** it was confirmed that the hedges had been trimmed back; Clerk was requested to ask Highways to now undertaking siding back for safety reasons.  
**ACTION: CLERK**

## POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

455. **Parking in St Stephens Road:** Clerk chasing MDC. Noted

## OPEN SPACE

456. **Cowpiece Nature Reserve:** Mrs Garnham had reported that this needed attention; the Village Caretaker had attended and cleared path, cut back paths and litter picked and advised: *"A bough from the frontage of Cowpiece has been cut off, cut up and dragged into the reserve to block the path. The bough was not overhanging the neighbouring property but was obstructing next door's new Bellmouth. The view over the river valley at the rear of Cowpiece has been blocked by the construction of a 6' fence (in farmer's field)".* Members noted that the farmer was within his rights to install a fence in his field.

### 457. **Playing Field:**

Independent Playground Inspection 2016: Members had been advised that orders had been placed with both contractors; Graham Cornell had started and Sovereign would advise date for works to commence on receipt of deposit, which had been sent on 3<sup>rd</sup> November 2016.

Signage on outdoor play area and Fields in Trust plaque

**ACTION: CLERK**

Woodham Radars Football Club: nothing to report

Timber Ball Wall: work in progress

458. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: removed signs and posters from main road; cleared path, cut back paths and litter picked at Cowpiece; at Village Hall – cut hedge, cut back and cleared dead brambles, weeded the younger children's enclosed area; at Three Ash Corner – litter picked, cleaned seat and removed fallen branches. Noted

459. **Allotments:** Members had been supplied with copy email from MOAT and advised that MOAT had advised that an estimate of £4,000.00 in legal fees. Clerk to look into.

**ACTION: CLERK**

460. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** Clerk to review responsibility with ECC

461. **Three Ashes Corner as a Village Green - to be researched.**

462. **Trees from TCV:** Members had been supplied with details of 'free' trees; following consideration of possible locations it was agreed not to take up this offer.

463. **Seat near allotments/bus stop:** feasibility being investigated

## PUBLIC RIGHTS OF WAY

464. **Footpath 28 Proposed Reduction in Width:** nothing to report. Noted
465. **Footpaths 12/13 bridge brickwork:** nothing to report. Noted
466. **Bridleway 29:** nothing to report
467. **Footpath 20:** overgrowing vegetation on the walkway, plus 'fly tipping' of grass cuttings on this footpath also water and mud issues, plus possible sewage issues. Running water still an issue. Clerk to take up matter with Environmental Health Officer at MDC. **ACTION: CLERK**
468. **EMERGENCY PLANNING/PROCEDURES:** 2nd draft being worked on. Noted

## TRAINING/CONFERENCES/MEETINGS

469. **Essex Playing Fields Association AGM & Presentation of Best Kept Playing Fields Awards 2016:** Members had been supplied with a copy of the certificate that Cold Norton had been awarded at this event held on 13<sup>th</sup> October 2016.
470. **Transport Representatives Meeting:** 17<sup>th</sup> October 2016 – Mr Rivers gave a report on the meeting that had covered the school bus services and the current consultation and advised that ECC subsidises Essex bus services £5 per passenger. Noted.
471. **Dengie Hundred Group of Parishes:** Next meeting will be Wednesday 18<sup>th</sup> January 2017 at St Lawrence. Noted

## CORRESPONDENCE/CONSULTATIONS

472. **EALC October Legal Update:** had been forwarded to Members by email on 31<sup>st</sup> October 2016. Re September update Members were advised that Legionella checks re VH were being looked into by VHMC and that the Clerk is trying to ascertain if CNPC is now entitled to a grant under the transparency fund as eligibility has been changed. Noted
473. **Bradwell LCLC:** The Radioactivity in Food and the Environment Report 2015 had been published. Members had been supplied with an email link to this report. Noted.
474. **MDC Rough Sleepers:** Copy email had been supplied to Members, who had been advised that the date for estimate had been set for Wednesday 16<sup>th</sup> November 2016 – Members to report to Clerk for passing to MDC. **ACTION: ALL MEMBERS**
475. **Maldon District Bus Consultation:** Members had been supplied with an email link to the consultation which runs to 3<sup>rd</sup> January 2017 (see Minute No.470 above). Clerk will put up posters and has some hard copies of the consultation which can also be accessed on line. Some hard copies were supplied to Mrs Garnham for the Seniors coffee group.
476. **Network Rail News Christmas 2016 and early 2017:** copy email had been supplied to Members.

## BROADBAND:

477. **Broadband Champion Session:** a copy of slide presentation from this session had been forwarded to Members by email. Noted.

**478. Clerk advised the following which had been included in the latest decision list from MDC:**

TELPN/MAL/16/01225 Cold Norton  
Install a high speed broadband cabinet  
Broadband Cabinet Howe Green Road Cold Norton Essex  
(UPRN - 010014001478)  
Sarah McCorry - Blue Clarity  
PRIOR APPROVAL NOT REQUIRED

**479. County Broadband:** correspondence relating to access to move equipment box at Village Hall had been supplied to Members. At the meeting Mrs Garnham advised that the relocation works had been completed. Noted.

**480. STANDING ORDERS:** nothing to report

**481. WINTER SALT:** Members were advised that as at 21<sup>st</sup> October the salt ordered through ECC had not been delivered to the amended delivery point. Noted.

**PLANNING**

**482. Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated using the new MDC Planning reporting system:

**RES/MAL/16/00884 Three River Golf & Country Club, Stow Road, Cold Norton:** Reserved matters application for approval of Appearance, Layout & Scale on application OUT/MAL/13/01078 approved on appeal (Outline planning application for residential development comprising 6 dwellings incorporating new access road, landscaping & rationalisation of existing car parking). Application amended re letter dated 28<sup>th</sup> October 2016.

The Parish Council raised no objections, but the following comments were included:  
*'No Objections' are raised, but are subject to the application meeting Highways requirements and that landscaping meets Maldon District Council's requirements and standards, and is comprised of indigenous species and will not include species 'alien' to the area.*

**FUL/MAL/16/00992 PP-05435089 Land at Beacon Hill, Latchingdon Road Cold Norton:**  
Proposed extension to existing level horse exercise area with retaining walls and associated native species hedgerow screening, Week 41 dated 14<sup>th</sup> October 2016:

The Parish Council raised no objections, but the following comments were included:

*That landscaping be to MDC specifications/requirements. It had been noted that no lighting/floodlighting was proposed and the Parish Council would not wish to see any lighting allowed in this area.*

**483. Maldon District Council Decisions:** covering decisions advised from w/e 7<sup>th</sup> October 2016 to w/e 4<sup>th</sup> November 2016; a detailed list had been supplied to Members, which is summarised below:

**HOUSE/MAL/16/00937 Cold Norton**  
Proposed front dormer addition  
Hauslein 10 Station Crescent Cold Norton Essex  
(UPRN - 100090555847)  
Mr & Mrs Pratt **REFUSED**

**HOUSE/MAL/16/00943 Cold Norton**  
Proposed single storey side extension. Removal of conservatory and replaced with proposed two storey rear extension with internal alterations.  
7 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555794)  
Mr & Mrs Mitchell **APPROVED**

**FUL/MAL/16/00950 Cold Norton**  
Replacement dwelling.  
Blue House Farm Hagg Hill Purleigh Essex  
(UPRN - 100091256733)  
Mr John Campbell **APPROVED**

**HOUSE/MAL/16/01001 Cold Norton**  
Two storey side extension  
5 Cherry Blossom Lane Cold Norton Essex CM3 6JQ  
(UPRN - 100091256433)  
D Hawtin & K Mihill **REFUSED**

**484. MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome.

**485. Affordable Housing -** in abeyance pending LDP outcome

**486. Vehicle accesses along St Stephens Road:** Clerk to ask County Cllr Mrs Channer to request an update. **ACTION: CLERK**

**487. Planning Appeal Submitted for: Unit 1 Honeywood Farm, Honeypot Lane, Cold Norton. Prior approval of proposed change of use of Agricultural Building to a dwelling house (Class C3) and for associated operational development. COUPA/MAL/16/00593**  
**Appeal Ref: APP/X1545/W/16/3157810.** Members had been supplied with copy letter. Noted.

**488. Consultation from BT regarding removal of payphones in the Maldon District:** had been forwarded to Members by email, whilst Members the only payphone in Cold Norton had already been removed, but Members may have comments re others in the District due for removal. Members did not wish to comment

**489. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

No matters were reported

**490. DATES OF FUTURE MEETINGS:**

Provisionally scheduled for 2016: Wednesday 7<sup>th</sup> December.

Provisionally scheduled for 2017: Wednesdays 11<sup>th</sup> January (NB this is the second Wednesday in the month), 1<sup>st</sup> February, 1<sup>st</sup> March.

**491. EXCLUSION OF PRESS & PUBLIC**

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they were instructed to withdraw.

**492. PLANNING ISSUES:**

Members agreed questions/matters to be raised with MDC

**ACTION: CLERK**

There being no further business the meeting was closed at 8.55pm

Chairman.....

Date.....