

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 7TH DECEMBER 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon
Mr S River (Chairman)
Mr P Wakeling (Vice Chairman)

In attendance: Mrs M. Dyer (Parish Clerk)

- 493. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Mr Litscher, Mrs Jennings, Mr Archer, plus County Cllr Mrs Channer and District Cllr Ms White.
- 494. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in the items relating to Allotments as she is an allotment holder.
- 495. PUBLIC QUESTION TIME:** there were no Members of the Public present
- 496. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 9th November 2016 were approved as correct and signed accordingly.
- 497. DISTRICT COUNCILLOR'S REPORT:** not available
- 498. COUNTY COUNCILLOR REPORT:** Members had been supplied with a copy of the November report from Cllr Mrs Channer received by the Clerk on 14th November 2016. Members commented that it was a very comprehensive report.

FINANCE

Approval of Payments

- 499.** Roy Wiseman to village caretaker work to 27th November 2016 £71.25. Cheque No.1517
- 500.** Cold Norton Parochial Church Council to grant as agreed at November 2016 meeting Minute No.450 applies £500.00. Cheque No.1518
- 501.** Essex Air Ambulance to grant as agreed at November meeting Minute No.450 applies £50.00. Cheque No. 1519
- 502.** Graham Cornell to repairs and painting at playground Invoice No.1638 dated 11th November 2016 £400.00. Cheque No.1520
- 503.** Cold Norton VHMC to hire of Les Barclay Room for PC meetings October to December 2016 6 hours @ £7.50 = £ 43.50; plus as agreed by PC (Minute No. 315 applies) hire of room at VH for collation of village historical information 20 hours @ £6.40 = £128.00 (NB £22 remaining from amount agreed by PC). Invoice dated 29th November 2016 Total £171.50. Cheque No.1521.

With reference to the £22 remaining Mrs Garnham asked if this balance could be used towards the purchase of stationery. All Members were in agreement (NB Mrs Garnham was not part of the decision regarding this request).

504. Maria Dyer office expenses from 5th November to 2nd December 2016 £36.18. Cheque No.1522
505. Society of Local Council Clerks to membership renewal for 2017 £108 (a reduction of £10 from 2016 due to creation of ALCC – Members had been supplied with copy letter from the SLCC and advised that the Clerk would personally pay the £10 membership fee for ALCC). Cheque No.1523
506. Essex & Suffolk Water to water at allotments 13th May 2016 to 14th November 2016 fixed charge plus water used. Invoice No.015 dated 22nd November 2016 £42.19 (£35.16 net). Direct debit will be taken on 18th December 2016. (Will be reimbursed by Allotment Holders).
507. BT to public pay phone at Village Hall. Rental/Calls 1st November to 31st January 2017 Invoice No.Q00999 dated 13th November 2016 £81.09 (£67.58 net) was taken by direct debit on 27th November 2016. NB 2 year contract ended in October 2016 Clerk has agreed to a new 2 year contract and negotiated a lower monthly rental of £16 plus 200 free minutes (was £21.20).
508. Cold Norton Parochial Church Council (Cold Norton PCC) to use of The Beacon for Parish Council Reports to 30th March 2017. Invoice dated 24th August 2016 (received 6th December 2016) £164.54 Cheque No.1524
509. E-on to electricity for street lights November 2016 Invoice No.H13C8BB2D2 dated 1st December 2016 £70.97 (£67.59 net) will be taken by direct debit on 11th December 2016

510. **Financial Statement**
Current balances:

Barclays 10 Day Notice as at 11 th April 2016	£	573.34*
Santander as at 2 nd December 2016	£	<u>21,157.45</u>
	£	21,730.79

* Barclays now only send a statement when there has been movement to the account

511. **Solar Panels at Village Hall:** Members were advised that the next reading would be taken at the end of December. Noted.
512. **Insurance: The Insurance Act 2015 came into effect August 2016:** Members had been supplied with copy letter received on 12th November 2016 from AON, plus a leaflet 'The Insurance Act – what you need to know'. Noted. It was agreed that a revised valuation of the Village Hall is required and that the cost would be covered by the Parish Council. **ACTION: CLERK**
513. **Precept 2017/18:** Members had been supplied with copy letter dated 9th November 2016 from MDC. Noted.
514. **Precept 2017/18:** Members had been supplied with details of spend to end to 7th December 2016 and estimated budgets for 2017/18. Members considered and requested Clerk represent at the January meeting including revised figures of payments to that point and therefore revised estimated spend to end of March 2017 and details of earmarked reserves. **ACTION: CLERK**
515. **VILLAGE HALL:** Members were advised that a volunteer had come forward to discuss the setting up of a coding club for young people in the village. Noted.

HIGHWAYS AND ROAD SAFETY

516. **Speed Remainder Stickers:** Members had been supplied with details of stickers to be attached to wheelie refuge bins. Members were in agreement to order 100 stickers at a cost of £96 ex VAT to be distributed to homes in Latchingdon Road to the bridge and St Stephens Road. **ACTION: CLERK**
517. **Latchingdon Road from Bridge to County Produce:** Mrs Garnham reported that the surface in many places is breaking up and that siding back works are required; Members acknowledged that some works were carried out to the footway surface including 'siding back' works in the autumn of 2015, but that the footway is not now suitable for residents, especially elderly residents, to walk to the village shop and Post Office. Clerk to report the matter to both ECC Highways and County Cllr Mrs Channer for urgent action. **ACTION: CLERK**

518. **POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR:** Members were advised that there had been further burglaries in the area. Noted.

OPEN SPACE

519. **Cowpiece Nature Reserve:** Members reported that this area had been cleared and was now being used more by residents. Noted
520. **Playing Field**
Independent Playground Inspection 2016: Members had been advised that works/painting by local contractor had been completed and that other works had commenced on 1st December. Mr Haydon to check flooring area once the skate ramp has been removed. **ACTION: MR HAYDON**
Signage on outdoor play area and Fields in Trust plaque **ACTION: CLERK**
Timber Ball Wall: work in progress **ACTION: CLERK**
521. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: litter picked from bridge to shop; weeded at VH; litter picked at Cowpiece
522. **Allotments:** nothing to report
523. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** nothing to report re ownership
524. **Three Ashes Corner as a Village Green:** still being researched, some information received
525. **Seat near allotments/bus stop:** still to be investigated

PUBLIC RIGHTS OF WAY

526. **Footpath 28 Proposed Reduction in Width:** nothing to report. Noted
527. **Footpaths 12/13 bridge brickwork:** nothing to report. Noted
528. **Bridleway 29:** Members reported that this is now okay. Noted
529. **Footpath 20:** Environmental Health issue being investigated through MDC
530. **EMERGENCY PLANNING/PROCEDURES:** 2nd draft being worked on. Noted

TRAINING/CONFERENCES/MEETINGS

531. **Transport Representatives Meeting:** Members had been supplied with minutes from the Maldon meeting held on 17th October 2016.
532. **Bradwell Local Community Liaison Council (LCLC) Meeting 14th December 2016:** Mundon Victory Hall 9.30am. Agenda for this meeting and minutes from June meeting had been forwarded to Members by email. Members available to attend to advise Clerk. **ACTION: ALL MEMBERS**
533. **Dengie Hundred Group of Parishes:** Members were reminded that the next meeting will be on Wednesday 18th January 2017 in St Lawrence.

534. **EALC Calendar of Events/Training Sessions for 2017:** Members had been supplied with a hard copy. Mrs Garnham indicated that she would like to attend the Village Hall session (subject to date-not yet set). Clerk to advise when date announced. **ACTION: CLERK**

CORRESPONDENCE/CONSULTATIONS

535. **MDC Rough Sleepers:** Members had been reminded that the date for the estimate for this had been set by MDC as Wednesday 16th November 2016 and advised that as no rough sleepers had been reported to the Clerk, the Clerk had duly reported a NIL figure to MDC for Cold Norton. Noted.
536. **Maldon District Bus Consultation:** Members had been reminded that this consultation runs to 3rd January 2017 and advised that the Clerk had put up posters, that Mrs Garnham and the Clerk had some hard copies and that the consultation could be accessed on line. Noted.
537. **ECC/Ringway Jacob letter dated 21st November 2016:** Members had been supplied with a copy of the letter and public notice advising details of closure of The Street/Woodham Road from junction with B1012 Lower Burnham Road to junction with Hagg Hill commencing 16th January 2017 for 5 days. Noted.

BROADBAND:

538. **Superfast Essex Update:** Members had been supplied with update dated 11th November 2016 re phase 3. Noted.
539. **Superfast Essex Programme Update November 2016:** Members had been supplied with hard copy of update received 17th November 2016. Noted.

540. **STANDING ORDERS:** nothing to report

541. **WINTER SALT:** Members were advised that the salt had now been delivered; thanks were expressed to Mrs Jennings. Noted.

PLANNING

542. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated using the new MDC Planning reporting system:

LBC/MAL/16/01155 PP-05547216 Officers Mess, Stow Maries Aerodrome, Hackmans Lane, Cold Norton: Proposed works to the existing officers mess building to carefully remove the existing decayed asbestos roof covering and replace with a profiled cement fibre board to match the existing profile: works to the south elevation to infill existing enlarged openings to install new doors, windows and entrance canopy to reinstate the facade to the original appearance. Week 46 dated 18th November 2016:

The Parish Council recommended the granting of planning permission for the following reasons:

1. *MDC Replacement Plan 2005 saved policy CC10 Historic Landscape Feature*
2. *LDP D3 – Conservation and heritage assets*

To preserve a historic building of national interest and importance

HOUSE/MAL/16/01285 & LBC/ MAL/16/01285 PP-05563989 Norton Hall, St Stephens Road, Cold Norton: Reinstatement of section of western boundary garden wall. Replacement porch. Replacement windows. Internal alterations. Roofing works. Week 48 dated 2nd December 2016:

The Parish Council raised no objections to either application, but the following comments were included in both responses:

Members had no objections to this application to a 'sensitive' and important site as the proposed Restorations appeared to be sympathetic to the building and would refer and rely on the judgement of The Conservation Officer.

HOUSE/MAL/16/01268 61 Latchingdon Road, Cold Norton: 2 storey side and rear extension and a single storey rear extension. Week 48 dated 2nd December 2016:

The Parish Council raised no objections and had no comments to make.

FUL/MAL/16/00948 IAP00002007-001 Supreme Installations South East Limited, Unit 1 New Farm, Stow Road: Retrospective – Change of use of farm buildings and land to commercial Use (B1). Erection of new storage unit (B8). Creation of additional hard standing to the rear of the units. Relocation of skips and containers. Details of lighting, air extraction and surface water drainage. Week 48 dated 2nd December 2016:

As this property was not in Cold Norton the Members requested that a letter be sent to MDC advising that CNPC would not be commenting as Members wanted the matter deferred to Stow Maries Parish Council as Members felt this application should only be commented on by Stow Maries PC.

543. Maldon District Council Decisions: covering decisions advised from w/e 11th November 2016 to w/e 2nd December 2016; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/16/01044 Cold Norton
Removal of condition 3 (agricultural occupancy condition) on approved planning permission
FUL/MAL/82/00003
Honeywood Farm Honeypot Lane Purleigh Essex
(UPRN - 100091256780)
Mr A Brown **REFUSED**

RES/MAL/16/00884 Cold Norton
Reserved matters application for approval of Appearance, Layout and Scale on application
OUT/MAL/13/01078 approved on appeal (Outline planning application for residential development comprising six dwellings incorporating new access road, landscaping and rationalisation of existing car parking)
Three Rivers Golf and Country Club Stow Road Cold Norton Essex
(UPRN - 200000916977)
NR Powell Developments Ltd **APPROVED**

FUL/MAL/16/00202 (Appeal Ref: APP/X1545/W/16/3151358)
Land At Corner of Fambridge Road and St Stephens Road - Cold Norton
Siting of mobile home as agricultural workers dwelling for temporary period of 3 years
APPEAL ALLOWED
APPELLANTS COST APPLICATION AGAINST COUNCIL – REFUSED
COUNCILS COST APPLICATION AGAINST APPELLANT – REFUSED

FUL/MAL/16/00992 Cold Norton
Proposed extension to existing level horse exercise area with retaining walls and associated native species hedgerow screening
Land at Beacon Hill House Latchingdon Road Cold Norton
(UPRN - 010014001464)
Mr & Mrs John Lengden **APPROVED**

- 544. **Maldon District Local Development Plan (LDP) Consultation** (consultation ran to 27th October 2016). Members had been supplied with hard copy of the letter submitted to MDC. Members were all in agreement that a copy of this letter be sent to the two District Cllrs for the Purleigh Ward asking that in light of this response to MDC how they as District Cllrs propose to represent Cold Norton at District level and that their response is supplied in writing, **ACTION: CLERK**
- 545. **Maldon District Local Development Plan (LDP):** timetable for hearings etc. had been forwarded to Members by email. Noted.
- 546. **MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome.
- 547. **Affordable Housing:** in abeyance pending LDP outcome
- 548. **Vehicle accesses along St Stephens Road:** nothing to report
- 549. **Planning Appeal Submitted for: Glen Loy, Latchingdon Road, Cold Norton. Outline planning application for twelve dwellings, including four affordable units with all matters reserved for subsequent approval with the exception of vehicular access. OUT/MAL/15/01319 PP-04675614. APP/X1545/W/16/3158808.** Members had been supplied with details of the appeal. Members requested that a letter be sent to the Planning Inspectorate reiterating previous comments and including a copy of the Village Survey. **ACTION: CLERK**
- 550. **Planning Appeal Submitted for: Great Canney Cottage, Hackmans Lane, Cold Norton. Demolition of existing dwelling and erection of a replacement dwelling with associated triple garage. FUL/MAL/16/00353 PP-05002975 APP/X/1545/W/16/3159655.** Members had been supplied with details of the appeal. Noted.
- 551. **Appeal Decision: Appeal Ref: APP/X1545/W/16/3151358 Land at the corner of Fambridge Road and St Stephens Road, Cold Norton.** Appeal allowed and planning permission granted for the siting of a mobile home as an agricultural workers dwelling for a temporary period of 3 years. Members had been supplied with a copy of the appeal decision. Members requested that the Clerk write to MDC as briefed. **ACTION: CLERK**
- 552. **MATTERS TO REPORT** (Members were reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

No matters were reported
- 553. **DATES OF FUTURE MEETINGS:**
Provisionally scheduled for 2017: Wednesdays 11th January (NB this is the second Wednesday in the month), 1st February, 1st March.

There being no further business the meeting was closed at 8.50pm

Chairman.....

Date.....