

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6<sup>TH</sup> JULY 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Mrs S Garnham  
Mr B Haydon  
Mrs V Jennings  
Mr P Wakeling (Vice Chairman)

**In attendance:** Mrs M. Dyer (Parish Clerk)  
County Cllr Mrs Channer (part)  
District Cllr Ms White (part)  
Plus 2 Members of the Public

In the absence of the Chairman Mr Rivers, Vice Chairman, Mr Wakeling, chaired the meeting

**224. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Rivers, Archer and Litscher.

**225. DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in Allotments as she is an allotment holder.

**226. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 1<sup>st</sup> June 2016 and **MINUTES OF THE EXTRAORDINARY MEETING** held on Tuesday 21<sup>st</sup> June 2016 were both approved as correct and signed accordingly

**227. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White advised that a resident had asked her to look into a flooding issue on Hagg Hill, that the new MDC web site went live today (6th July), nothing to report re the LDP, that she would be attending part of the first evening of the Brownstock Festival to monitor and would return at the end of the evening to ensure the correct close down time of 11.30pm is adhered to. District Cllr Ms White advised that it is not now the Brown family organising the event, but a group led by Mr Broadbent. Members were advised that the District Cllr was looking into issues re planning applications validations. Members advised Ms White that the Clerk was trying to get Mr Fenwick to attend a future meeting.

**228. COUNTY COUNCILLOR REPORT:** Members had been supplied with a report from County Cllr Mrs Channer received by the Clerk on 13<sup>th</sup> June 2016. Noted.

District Cllr Ms White left the meeting at this point.

### FINANCE

#### Approval of Payments

- 229.** Roy Wiseman to village caretaker work, plus bulk bags for excess play bark, paint and mileage. Invoice dated 22<sup>nd</sup> June 2016 £123.50 (£119.83 net). Cheque No.1484
- 230.** Sue Lees Consultancy to maintenance fee for July 2016 Invoice No.0002586 dated 8<sup>th</sup> June 2016 £30.00. Cheque No.1485
- 231.** Maria Dyer office expenses from 26<sup>th</sup> May to 2<sup>nd</sup> July 2016 £149.42 (£141.63 net) NB includes framing the footpath map £65.00 and purchase of ink cartridges £42.73 – normally purchased via the stationery company. Cheque No.1486

232. E-on to electricity for street lights May 2016 Invoice No.H130AA0202 dated 1<sup>st</sup> June 2016 £63.15 (£60.14 net) was taken by direct debit on 11<sup>th</sup> June 2016.
233. Maldon District Council to playground inspection Invoice No.COL58774996 dated 2<sup>nd</sup> June 2016 £66.00 (£55.00 net). Cheque No.1487
234. Madingley Mulch to 50m3 play area bark Invoice No.019222594 dated 26<sup>th</sup> April 2016 (post marked 2<sup>nd</sup> June received 4<sup>th</sup> June 2016) £2,370.00 (£1,975.00 net). Cheque No.1488
235. ASAP Office Services to internal audit Invoice No.5421 dated 11<sup>th</sup> June 2016 £147.00 (£122.50 net). Cheque No. 1489
236. Rural Community Council of Essex (RCCE) to membership from 1<sup>st</sup> July 2106 to 30<sup>th</sup> June 2017 £66.00 (£55.00 net). Cheque No.1490.

237. **Financial Statement**  
**Current balances:**

<b>Barclays 10 Day Notice as at 11<sup>th</sup> April 2016</b>	<b>£</b>	<b>573.34*</b>
<b>Santander as at 2<sup>nd</sup> June 2016</b>	<b>£</b>	<b><u>37,826.43</u></b>
	<b>£</b>	<b>38,399.77</b>

\* **Barclays now only send a statement when there has been movement to the account**

238. **Street Lighting:** Members had been supplied with details of increase from E-on. Members had been reminded that as agreed at June meeting that Clerk was to investigate alternative suppliers and was authorised by Members to change supplier if a lower cost is found. Noted.
239. **Solar Panels at Village Hall:** Mrs Garnham advised that from the latest reading taken that it is estimated that c£600 would be paid to the PC.
240. **2016 - 2018 NALC National Salary Award:** Members had been advised that the increase is 1% and that full details were included as part of the Legal Newsletter from EALC – Minute No.272 below applies. Noted.
241. **VILLAGE HALL:** Mrs Garnham advised that that despite the weather the Village Hall event in June had made a profit of £1,100 for village hall funds. Noted.

**HIGHWAYS AND ROAD SAFETY**

242. **Various issues with ECC for action:** nothing to report,
243. **Fambridge Road – speed issues:** nothing to report
244. **Latchingdon Road – two accidents/speed issues:** nothing to report
245. **Hackmans Lane – flooding issue:** Members had been supplied with updates from ECC/County Cllr Mrs Channer. Members expressed their thanks to Mrs Channer and requested that Mrs Channer be emailed re how this investigation would be affected by the recent road resurfacing works.
246. **Road Restrictions: 8<sup>th</sup> July to 11<sup>th</sup> July 2016 Brownstock Festival:** Members had been supplied with a copy of the Public Notice advising: B1012 Woodham Road/Lower Burnham Road & Woodham Road, SWF/Stow Maries: temporary 30mph limit & temporary prohibition of right hand turn. Noted.

**POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR**

247. **Southminster Neighbourhood Policing Report & Street Meets:** Clerk advised that at the MDC Clerk's Forum on 5<sup>th</sup> July 2016 that Inspector Sawyer had outlined the new Community Policing arrangements for the joint Maldon and Chelmsford Area. The Clerk briefly relayed these to Members and advised that Reports and Street Meets would no longer be possible due to

budget/staffing reductions. Unfortunately Inspector Sawyer was called away before during question time, but answers would be supplied to MDC and passed to Parish Clerks to pass onto Members

**ACTION: CLERK**

- 248. Parking in St Stephens Road:** Members were advised that Clerk had spoken to MDC again re this and that a visit at 'school time' would be undertaken to establish next steps. Noted.

#### **OPEN SPACE**

- 249. Cowpiece Nature Reserve:** Members noted that this was 'looking good' but that the entrance needed trimming back. Clerk to contact Village Caretaker **ACTION: CLERK**

- 250. Playing Field:** Members had been supplied by email with a copy of the Independent Playground Inspection Report undertaken on 28<sup>th</sup> April 2016 and advised that all items were either low or very low risk and that one moderate risk would be addressed and it was proposed that as none of the equipment is under guarantee that works would be put out to three companies for quotes to complete all works, rather than split by individual pieces of equipment. Members agreed with this proposal. Mrs Garnham advised that whilst a MUGA (multi use games area) had been mentioned at the Extraordinary Meeting on 21<sup>st</sup> June 2016 as a possible new item in the playing field that following discussions with interested parties that a brick wall would be preferred and requested the Clerk talk to the Village School re their 'football wall'. **ACTION: CLERK**

Replacement signage on outdoor play area still required; Fields in Trust - type of plaque agreed.

Members had been advised that the excess bark now been bagged and was being stored by Mrs Jennings. At the meeting it was agreed that, as it was unlikely that the excess would be required to top up the play area in the near future, it may deteriorate and therefore it would be more prudent to sell the excess. Based on the price paid and the volume remaining it was agreed to sell 5 bags at £75 each and that the sixth bag would be given to Mr Ewers to cover use of lifting equipment/diesel moving the bark and then delivering bags to purchasers. Clerk to make arrangements and liaise with Mrs Jennings. Members requested that thanks to Mr Mark Ewers be formally recorded in the minutes for all his help with this matter

**ACTION: CLERK/  
MRS JENNINGS**

Pre School Village Camp Out and Fete on Saturday 25<sup>th</sup> June 2016: Members were advised that due to inclement weather that there was no camping or bouncy castle, but that Pre School did raise £300

Woodham Radars Football Club: Members had been supplied with a request regarding the pitch. Mrs Garnham handed over papers to the Clerk relating to drainage etc. on the field for copying/supplying to Woodham Radars FC and Members agreed that the FC be permitted to employ at their cost a professional groundsman to 'survey' the field re drainage issues and recommendations, so that if applicable costs be obtained for recommended works. It was agreed that if a decision re works is required before the September meeting that the Chairman be authorised to do so on behalf of the Parish Council **ACTION: CLERK**

- 251. Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: weed, mulch and sweep at the VH; tended 'Alec's' garden; returned scaffold boards to Blackwater Scaffolding; obtained bulk bags and bagged up excess bark at playing field.

- 252. Allotments:** nothing to report re additional area

- 253. Bench at Churchyard:** nothing to report

- 254. Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** Members were advised that the MDC Tree Officer had been requested to re visit to assess trees as now in leaf and that the Clerk was awaiting a report. Noted.

255. **Three Ashes Corner as a Village Green:** research still to be undertaken  
**ACTION: CLERK**

#### **PUBLIC RIGHTS OF WAY**

256. **Footpaths Map:** Members had been advised that this had now been framed and was ready to be hung in the village hall together with EET Grant Plaque. Mr. Haydon kindly offered to undertake this work. Clerk to liaise with Mr Haydon/VHMC re suitable time **ACTION: CLERK/ MR HAYDON**
257. **Footpath 28 Proposed Reduction in Width:** nothing to report. Noted
258. **Footpaths 12/13 bridge brickwork:** nothing to report. Noted
259. **Bridleway 29:** vegetation has been cut back; trying to establish if any works planned re muddy section (reported to Clerk by a resident). **ACTION: CLERK**
260. **P3 (Parish Paths Partnership):** Members were reminded that a report was awaited from the CN P3 Representative. Noted.
261. **Footpath 20:** Members were advised that there is overgrowing vegetation on the walkway, plus 'fly tipping' of grass cuttings on this footpath also water and mud issues, plus possible sewage issues – to be reported/followed up with ECC PRow. Members had been supplied with copy email from Anglian Water relating to Crown Road footpath. **ACTION: CLERK**
262. **Footpath 24 reinstatement:** Clerk advised that the landowner had advised he would reinstate the footpath.
263. **EMERGENCY PLANNING/PROCEDURES:** plan being prepared by Chairman for presentation at future meeting, also update for new Emergency Planning Officer at MDC.  
**ACTION: MR RIVERS**

#### **TRAINING/CONFERENCES/MEETINGS**

264. **Dengie Hundred Group of Parishes:** Members had been supplied with minutes from March 2016 meeting. Noted.
265. **Transport Meeting re Review of Buses in 2017: 17<sup>th</sup> June 2016:** Members had been advised that Mr Rivers had been unable to attend; minutes/report now awaited. Noted
266. **RCCE AGM Wednesday 6<sup>th</sup> July 2016 7pm:** Members had been advised details at which the Essex Village of the Year winner would be announced and that apologies already from the Parish Council sent as this is on the same day/time as this CNPC meeting. Noted.
267. **Countrywide Superfast Essex Parish Engagement: Wednesday 13<sup>th</sup> July 2016 7pm:** Members had been supplied with details – no one available to attend.
268. **Dengie Hundred Bus Users Group 2106 AGM: Tuesday 19<sup>th</sup> July 2016 1pm:** details had been supplied to Members. Noted.
269. **EALC AGM Thursday 22<sup>nd</sup> September 2016 12.30pm** details had been supplied to Members plus details of 'Council of the Year' Award. Noted
270. **Dengie Hundred Group of Parish Councils Annual Quiz: Wednesday 9<sup>th</sup> November 2016 7.30pm.** Noted

## CORRESPONDENCE

271. **Anglian Water “Pollution Watch”**: response from Anglian Water supplied – see Minute No.261 above. Noted
272. **EALC Legal Newsletter**: email dated 10<sup>th</sup> June 2016 had been forwarded to Members by email and included details of 2016 - 2018 NALC National Salary Award as referred to Minute No.240 above. Noted.
273. **ECC & Southend BC Joint Replacement Waste Local Plan – Submission June 2016**: letter dated 17<sup>th</sup> June 2016 had been supplied to Members. Noted.
274. **Anglian Water Private Pumping Stations**: email dated 20<sup>th</sup> June 2016 advising that from October 2016 Anglian Water would take over total responsibility for private pumping stations on residential properties, had been supplied to Members. Clerk advised that the poster supplied by Anglian Water would be displayed on village notice boards. Noted.
275. **PRS for Music Consultation**: email dated 23<sup>rd</sup> June 2016 had been supplied to Members and advised that the consultation runs to 17<sup>th</sup> August 2016. It was noted that the PC was not in a position to comment as the VHMC ran the village hall.
276. **Magnox Socio-Economic Plan 2016-2019**: letter dated 27<sup>th</sup> June 2016 had been supplied to Members. Noted.
277. **EALC Buckingham Palace Garden Party Award**: email dated 27<sup>th</sup> June 2016 had been forwarded by email to Members and advised that the close date for nominations was 9<sup>th</sup> September 2016. It was agreed that Mrs Garnham be nominated. **ACTION: CLERK**
278. **ECC Consultation on Review of Essex Development Management Policies 2016 & Associated Strategic Environment Assessment & Sustainability Appraisal**: email dated 1<sup>st</sup> July 2016 had been supplied to Members and advised that the consultation closes on 14<sup>th</sup> August 2016. It was agreed that Mr Wakeling and Mr Haydon would review and if applicable comments would be forwarded to the Clerk to participate in the consultation as directed by the Members. **ACTION: MR WAKELING/  
MR HAYDON/CLERK**
279. **BROADBAND**: Members had been supplied with copy email dated 22<sup>nd</sup> June 2016 from Voneus. Members agreed that a presentation was not required and that Voneus be advised that County Broadband already have a presence in the village. **ACTION: CLERK**
280. **STANDING ORDERS**: nothing to report
281. **WINTER SALT 2016/17**: Members were advised that the close date to participate is 22<sup>nd</sup> July 2016. Members were in agreement to participate and to take delivery of the one tonne of salt. **ACTION: CLERK**

## PLANNING

282. **Planning Application received by the Parish Council**: the following were considered and the responses were as indicated using the new MDC Planning reporting system:

**HOUSE/MAL/16/00643 PP-05210583 Beacon Hill House, Latchingdon Road, Cold Norton.**  
Erection of single storey flat roof extension to existing garage. Week 24 dated 17<sup>th</sup> June 2016:

The Parish Council raised no objections and had no comments to make.

**HOUSE/MAL/16/00644 PP-05212978 Hauslein, 10 Station Crescent, Cold Norton.** Proposed front dormer addition. Week 25 dated 24<sup>th</sup> June 2016:

The Parish Council raised no objections and had no comments to make.

**AGR/MAL/16/00687 Land South East of 51 to 57 St Stephens Road, Cold Norton.** Steel portal framed building for storage. Week No.25 dated 24<sup>th</sup> June 2016:

Refusal of planning permission recommended for the following reasons:

- a) It is outside the village development boundary – Local Plan Policy Ref S2 (MDC Replacement Plan 2005 saved policy Development outside development boundaries)
- b) Build of a very significant scale and alien intrusion on farmland – LDP Policy Ref D1 (Design quality and built environment)
- c) It is against the results of the Village Survey which wants open rural spaced retained – LDP Policy N3 (Open Space & leisure)

**LBC/MAL/16/00390 Stow Maries Aerodrome, Hackmans Lane, Cold Norton.** Brickwork repairs to include: careful dismantling and reconstruction of the top approximate 1800mm of existing decayed brickwork to the 4 brick piers and brick stitching works at low level. Week No.26 dated 1<sup>st</sup> July 2016:

Recommend the granting of planning permission for the following reasons:

1. MDC Replacement Plan 2005 saved policy CC10 Historic Landscape Feature
2. LDP D3 – Conservation and heritage assets

- 283. Maldon District Council Decisions:** not supplied to Members, would be supplied at next meeting.
- 284. Local Development Plan (LDP):** nothing to report
- 285. MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome
- 286. Affordable Housing -** in abeyance pending LDP outcome
- 287. Vehicle accesses along St Stephens Road:** nothing to report
- 288. Blue Hoarding – Old Fire Station Site:** nothing to report
- 289. Cherry Blossom Lane:** in relation to trees outside the playground the Clerk outlined the situation and it was agreed that Clerk liaise with Mr Archer and Mr Litscher regarding responding to the resident who reported the matter.  
**ACTION: CLERK**
- 290. Planning Appeal Submitted: Corporation Farm, (field west of Blood Lagoon) Hackmans Lane, Purleigh.** Solar Farm. Appeal by Lightsource Renewable Energy Holdings Ltd.  
APPX/1545/W/16/3150701: Members had been supplied with details and advised that Clerk was trying to establish if the PC letter had already been submitted by MDC to the Planning Inspectorate.  
**ACTION: CLERK**
- 291. Appeal Decision APP/X1545/W/16/3142028 Wayback Farm, St Stephens Road, Cold Norton.** Steel portal building class 2 agricultural. Appeal allowed. Members had been supplied with the appeal decision. Noted
- 292. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

The subject of hedges along Latchingdon Road overhanging the footway in parts was discussed and Members were reminded that it is still nesting season and that letters re hedges as distributed to residents/landowners in January would be sent out after nesting season had finished to remind residents to cut back if/as appropriate  
**ACTION: CLERK**

The Village Caretaker had requested that a thank you letter be sent to Blackwater Scaffolding for the use of some scaffolding boards whilst the play bark was moved into the playing field from the car park. Members had no objection to this request

**ACTION: CLERK**

**293. DATES OF FUTURE MEETINGS:**

Scheduled for 2016: Wednesdays 7<sup>th</sup> September, 5<sup>th</sup> October

There being no further business the meeting was closed at 8.55pm

Chairman.....

Date.....