

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4TH MARCH 2015 IN THE NORTON ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J Archer
Mrs S Garnham
Mrs V Jennings
Mr S Rivers (Chairman)
Mr P Wakeling

In attendance: Mrs M. Dyer (Parish Clerk)
Plus 4 Members of the Public

695. APOLOGIES FOR ABSENCE: apologies were received and accepted from Cllrs Professor Barclay and Mr Litscher and County Cllr Mrs Channer and District Cllr Ms White

696. DECLARATION OF INTERESTS: Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in Allotments as she is an allotment holder

697. MINUTES OF ORDINARY MEETING of the Parish Council held on Wednesday 4th February 2015 were approved as correct and signed accordingly.

698. DISTRICT COUNCILLOR'S REPORT: In his position as a District Cllr Mr Archer advised Members that due to the forthcoming elections all was 'quiet' at the District Council, but did report that there have been rather large tides recently. Noted by Members

699. COUNTY COUNCILLOR REPORT: not available

FINANCE

Approval of Payments

- 700.** Roy Wiseman to village caretaker work between 2nd and 23rd February 2015 invoice dated 23rd February 2015 £50.75. Cheque No.1360
- 701.** Sue Lees Consultancy to maintenance fee for March 2014 Invoice No.0001956 dated 8th February 2015 £30.00. Cheque No.1361
- 702.** E-on to electricity for street lights January 2015 Invoice No.H1109A10C6 dated 1st February 2015 £46.85 (£44.62 net) taken by direct debit on 11th February 2015
- 703.** Maria Dyer office expenses from 31st January to 4th March 2015 £118.66 (£109.19 net) (this includes purchase of a shredding machine). Cheque No.1362
- 704.** BT to village hall pay phone rental 1st February to 30th April 2015 plus calls includes credit from November 2014 invoice. Invoice No.Q002IP dated 11th February 2015 £45.18 (£33.65 net). Taken by direct debit on 23rd February 2015.
- 705.** WPP Architects fee for works to stages to date Invoice No.14.035/02 dated 13th February 2015 £955.14 (£795.95 net). Cheque No.1363

706. Copyright Reprographics Ltd. To stationery (2500 sheets 80gsm paper, 500 sheets 100gsm paper for minutes/letters, 4 x large black ink cartridges and 2 x colour ink cartridges). Invoice No.88066 dated 19th February 2015 £161.44 (£134.53 net). Cheque No.1364
707. PWLB to two loans £1,429.80 taken by direct debit on 20th March 2015.
708. Essex Playing Fields Association 2015 Membership £30. Cheque No.1365
709. EPFA Best Kept Playing Field Competition 2015 entry £10 (see minute No.744). Cheque No.1366
710. NB Cheque No.1368 cancelled and forwarded as part of paperwork required re PWLB loan – copy of cheque filed with invoices (see minute No.713 below)

711. **Financial Statement**
Current balances:

| | | |
|---|----------|-------------------------|
| Barclays 10 Day Notice as at 10th April 2014* | £ | 564.24 |
| Santander as at 2nd February 2015 | £ | <u>25,724.06</u> |
| | £ | 26,288.30 |

* **Barclays now only send a statement when there has been movement to the account**

712. **Precept:** receipt of form confirmed by MDC. Noted by Members
713. **PWLB: Members had been advised that the** application for a loan re the solar panels for the village hall had been granted. Noted by Members
714. **Essex Air Ambulance:** Members had been supplied with a copy of the thank you letter received from Essex Air Ambulance for the £65 donation. Noted by Members.

PLANNING

715. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated:

FUL/MAL/14/01289 Land between Middlewick Farm & Wraywick Farm, The Marshes, Southminster. Variation of condition 37 of approved planning application FUL/MAL/10/00004 (Construction of nine wind turbine generators with an overall height to tip of 125m, and associated crane hard standing areas, access tracks, substation building, 80m meteorological mast, hard standing area for marine access, temporary laydown area, temporary construction compound, and associated electrical infrastructure - allowed on appeal reference APP/X1545/A/10/2140423). Vary condition to allow an updated Habitat Management Plan and mitigation works to be undertaken. Week No.6 dated 6th February 2015:

Cold Norton Parish Council does not feel it has the necessary technical knowledge to submit comments in relation to the above and will therefore rely on the expertise within the District Council to make a decision regarding the variation on one of the conditions proposed within this application.

COUPA/MAL/15/00130 Flambards Farm, Hackman Lane. Prior approval of proposed change of use of an agricultural building into two dwelling houses (use Class C3). Week No.8 dated 20th February 2015:

Cold Norton Parish Council **OBJECTS** to the proposal contained within the above application and recommends that Maldon District Council **REFUSE CONSENT**

HOUSE/MAL/15/00044 South View Station Road Extensions and alterations to existing dwelling. Week No.9 dated 27th February 2015:

No response submitted as the plans were not clear, request submitted to MDC for clarification.

716. Maldon District Council Decisions: covering decisions advised from w/e 6th February 2015 to w/e 27th February 2015:

HOUSE/MAL/14/01163 Cold Norton

Proposed new detached garage
19 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555808)
Mr & Mrs C Edmonds **REFUSED**

FUL/MAL/14/01039 Cold Norton

Amended plans to planning application FUL/MAL/13/01118 - permission given for single storey dwelling and cart lodge garage, amended plans for one and half storey dwelling and cart lodge garage

Land Rear of Imps Camp Purleigh Grove Cold Norton Essex
(UPRN - 010013998259)
Mr & Mrs I Kirk **APPROVED**

HOUSE/MAL/14/01125 Cold Norton

Front porch extension and detached garage to front garden
The Rectory Howe Green Road Purleigh Essex
(UPRN - 100091256806)
M & R O'Mahony **APPROVED**

HOUSE/MAL/15/00017 Cold Norton

Single storey rear extension with lean to roof continued over adjoining flat roof extension.
Repositioning ground floor window
20 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555809)
Mr L English **APPROVED**

OUT/MAL/13/01078 (Appeal Ref: APP/X1545/A/14/2218409)

Three Rivers Golf and Country Club - Stow Road - Cold Norton
Outline planning application for residential development comprising six dwellings incorporating new access road, landscaping and rationalisation of existing car parking

APPEAL ALLOWED COSTS REFUSED

OUT/MAL/14/01165 Cold Norton

Outline planning application for one dwelling.
Land at Bencott Newport Avenue Cold Norton Essex
(UPRN - 010014000320)
Mr & Mrs Pratt **REFUSED**

- 717. Local Development Plan:** Members were advised that the Inspector's report is expected in May (after the elections). Noted by Members
- 718. Klenya, Latchingdon Road, Cold Norton - boundary fence:** in hand with MDC Enforcement Officer as advised. Noted
- 719. Hillsborough 42 Latchingdon Road - unauthorised outbuilding and access:** in hand with MDC Enforcement Officer as advised. Noted
- 720. MDC Community Infrastructure Levy Charging Schedule:** Members were reminded that the CIL Examination Hearings are unlikely to commence before summer 2015, due to link with LDP. Noted
- 721. Affordable Housing:** held in abeyance pending LDP. Noted
- 722. AGR/MAL/14/00210 Land at corner of St Stephens Road and Fambridge Road:** Resident is going to appeal. Letter agreed for submission to Inspectorate. Noted
- 723. Vehicle Accesses along St Stephens Road:** nothing to report

- 724. **Blue Hoarding – Old Fire Station site:** new fencing and gates installed but not painted. Noted
- 725. **Tree at Allotment:** Clerk updated Members advising that a third quote was to be obtained for tree works. Noted.
- 726. **MDC Planning Training Event:** awaiting date. Noted
- 727. **Land adjacent to Cowpiece:** condition reported to MDC. Mr Archer to follow up.
- 728. **Appeal received by Planning Inspectorate: Appeal Ref: APP/X/1545/W/15/3002506 Turncole Farm, the Marshes, Southminster App ref No: FUL/MAL/14/00672 Variation of condition No.14; to maximise the options in relation to turbine selection.** Details had been supplied to Members, who decided not to submit a representation.
- 729. **Appeal Ref: APP/X1545/A/14/2218409 Three River Golf Club, Stow Road. Ref OUT/MAL/13/01078: residential development comprising six dwellings incorporating new access road, landscaping and rationalisation of existing car parking. Appeal is allowed, subject to conditions.** A copy of the full decision had been supplied to Members. Noted.

HIGHWAYS AND ROAD SAFETY

- 730. **Various issues with ECC for action:** Clerk following up **ACTION: CLERK**
- 731. **Cutting back from bridge to County Produce:** nothing further to report
- 732. **Local Highways Panel:** minutes from December 2014 meeting had been forwarded to Members by email. Noted.

VILLAGE HALL

- 733. **Report from Village Hall Representative:** Members were advised that the next meeting was scheduled for Monday 9th March. New committee members needed.
- 734. **Lunch Club for Elderly Residents:** Members were advised that the second lunch was very successful and enjoyable – 18 people attended. Next lunch is scheduled for 2nd April
- 735. **Parking at Village Hall:** nothing to report
- 736. **Defibrillator:** still to be delivered although practice body 'Annie' had been received.
- 737. **Essex Boys & Girls Club:** nothing to report
- 738. **Solar panels/Energy Performance Requirements:** performance certificate now received. Scaffolding due to be erected on Friday 6th March 2015
- 739. **Toilets – renovation works:** Members had been advised that these had commenced on 23rd February 2015 and would take 4 weeks and supplied with minutes from the pre contract meeting held on 2nd February 2015. At the meeting Mrs Garnham and the Clerk reported on the Site meeting held on Monday 2nd March 2015, advising that plasterwork was not drying quickly due to existing paintwork on the breeze blocks and ceiling – dehumidifiers had been brought in but works had been delayed. Noted.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

- 740. **Southminster Police Report:** to date no new report received
- 741. **Street Meets:** awaiting date of next 'meet'; coffee morning dates to be advised to Clerk to put forward as options. **ACTION: MRS GARNHAM**

742. **Parking in St Stephens Road:** Members were advised that there had been an altercation regarding parking on the corner of Ferris Avenue. Clerk to pursue options to alleviate the parking issues at school start and finish times. **ACTION: CLERK**

OPEN SPACE

743. **Cowpiece Nature Reserve:** nothing to report
744. **Playing Field:** Members were advised that quote is awaited regarding replacement bark for younger children's play area – an alternative supplier was advised to the Clerk to approach for a quote. Regarding the Essex Playing Fields Association Best Kept Playing Field Competition 2015, Members agreed to enter at an entry fee of £10. **ACTION: CLERK**

At the meeting details were circulated of a request from Pre School to hold a BBQ event and a camp out, Members agreed to the request, but as advised previously no cars would be permitted on the field for the campout. **ACTION: CLERK**

745. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: mowed the area by the bridge known as "Alec's Garden" and cleared away broken pieces of concrete and removed fallen branches and glass at Three Ash Corner.
746. **Allotments:** Members had been supplied with a request from the Allotment Holders for a skip and advised that the Village Caretaker would be approached to see if he could undertake the clearance work. Members agreed that if the Village Caretaker could not undertake this work that the Clerk was authorised to hire a skip. **ACTION: CLERK**
747. **Watercourse Mapping Project:** awaiting report from ECC

PUBLIC RIGHTS OF WAY

748. **Footpaths Map** – awaiting details of sponsor frame from Architect. Noted
749. **Footpath 28 Proposed Reduction in Width:** nothing to report
750. **Footpaths 12/13 bridge brickwork:** nothing to report
751. **Footpath 19:** nothing to report
752. **Bridleway 29:** drainage and tree problems reported
753. **EMERGENCY PLANNING/PROCEDURES:** Members had been supplied with copy email from Emergency Planning officer MDC. Clerk to respond as discussed. **ACTION: CLERK**

TRAINING/CONFERENCES/MEETINGS

754. **Dengie Hundred Bus Users Group:** Wednesday 18th February 2015. Nobody was able to attend this meeting. Clerk to enquire re meeting notes/minutes. Members agreed that Clerk may approach some bus using residents to attend these meeting in future to report back to the PC - travel costs would be reimbursed. **ACTION: CLERK**

755. **Transport Representative Meetings:** Maldon meeting Tuesday 10th March 2014 10.30am. Professor Barclay and Mrs Garnham plan to attend. **ACTION: PROF BARCLAY/
MRS GARNHAM**
756. **Dengie Hundred Group of Parish Councils:** Members were advised that the next meeting was scheduled for 18th March and had been supplied with a revised agenda. No one available to attend.
757. **Local Council Police Partnership Conference:** Wednesday 25th March 2015: Mr Rivers to attend.
758. **EALC Chairman Invitation to Meet the Team Morning Coffee:** Thursday 2nd April 2015 11am in Great Dunmow – details had been supplied to Members. No one available to attend.

CORRESPONDENCE

759. **Getting around Essex Consultation:** Members had been supplied with outline details and full details plus questionnaire had been forwarded by email; Consultation closes 31st March 2015. It was agreed that Members complete the questionnaire as individuals, but that a letter from the Parish Council be sent to state that with recent past changes that Cold Norton is being cut out of the bus network service. **ACTION: CLERK**
760. **MDC New Corporate Leadership Team:** copy email dated 16th February 2015 had been supplied to Members. Noted
761. **EALC Legal Update February 2015:** had been supplied to Members. Noted.
762. **EALC County Update February 2015:** had been supplied to Members. Noted.
763. **THE NORTON:** nothing to report, but Clerk was asked to write to thank the Pub for supporting the village hall by allowing the Seniors coffee mornings to be held at The Norton during the toilet/St. Stephens room renovations. **ACTION: CLERK**
764. **WINTER SALT BAG SCHEME:** nothing to report
765. **STOW MARIES AERODROME:** nothing to report
766. **BROADBAND:** Members had been supplied with a copy of latest 'Superfast Essex' newsletter, plus copy email re Superfast Essex Parish Engagement Event on Wednesday 18th March 2015 – Professor Barclay to attend. Members were also supplied with a summary of the County Broadband Meeting held on 10th February. **ACTION: PROF BARCLAY**
767. **STANDING ORDER:** re change re photographs/recordings etc Clerk to prepare for future meeting.
768. **2015 ESSEX VILLAGE OF THE YEAR & BEST KEPT VILLAGE COMPETITION:** it was agreed to enter this year. Mr Wakeling to complete the main sections/Clerk will prepare the map and other sections. **ACTION: MR WAKELING/
CLERK**
769. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Mr Archer advised the Members of the very sad passing of Mr Tony Brennan at the age of 97. Mr Brennan's funeral would be on 17th March at Purleigh Church.

770. ANNUAL PARISH MEETING: Tuesday 24th March 2015. Members were advised that the District and County Cllrs had been invited to give/or submit a report also the Police. Members agreed to invite a representative from the DaRT service to talk about local transport. Mr Archer offered to contact Arrow Taxis to make arrangements and to advise the Clerk.

ACTION: MR ARCHER

771. DATES OF FUTURE MEETINGS scheduled for 2015: Wednesdays 1st April and 13th May

There being no further business the meeting was closed at 9.25pm

Chairman.....

Date.....