

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD OCTOBER 2012 IN THE NORTON ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J. Archer
Professor L. Barclay (Vice Chairman)
Mrs S. Garnham
Mrs V. Jennings
Mr C. Litscher
Mr S. Rivers
Mr P. Wakeling (Chairman)

In attendance: Mrs M. Dyer (Parish Clerk)

- 289. ELECTION OF CHAIRMAN FOR MEETING:** prior to the meeting apologies had been received from both the Chairman Mr Wakeling and the Vice Chairman advising that they had been delayed and would be arriving later. It was therefore necessary to elect a Chairman so that the meeting could start. Mr Litscher proposed Mrs Garnham chair the meeting, this was seconded by Mr Rivers, all Members agreed. Mrs Garnham opened the meeting.
- 290. APOLOGIES FOR ABSENCE:** apologies were received and accepted from District Cllr Ms S White.
- At this point Professor Barclay arrived, but requested that Mrs Garnham continue to chair the meeting.
- 291. DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
- There were no declarations of interest at this point.
- 292. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 5th September 2012 were approved as correct and signed accordingly by Mrs Garnham.

FINANCE

Approval of Payments

- 293.** Roy Wiseman to village caretaker work. Invoice dated 26th September 2012 £108.75. Cheque No.1136
- 294.** E-on to electricity for street lights August 2012 Invoice No.HD80A284A dated 1st September 2012. £46.85 (£44.62 net) taken by direct debit on 11.09.12.
- 295.** Copyright Reprographics Limited to stationery Invoice No.58380 dated 6th September 2012 £115.93 (£96.60 net). Cheque No.1137
- 296.** Maria Dyer office expenses £16.42. Cheque No. 1138
- 297.** Maldon District Council to grass cutting for August 2012 Invoice No.COL58769033 dated 27th September 2012 £143.23 (£119.36 net). Cheque No.1139
- 298.** The Poppy Appeal. Members were advised that the wreath production cost is £20 and that last year the PC had given a total donation of £30. Mr Litscher proposed that £30 should again be donated, Mr Rivers seconded the proposal, all Members agreed. Cheque No.1142

299. Financial Statement

Current balances:

Barclays 10 Day Notice as at 15th May 2012*	£	555.73
Santander as at 3rd September 2012	£	<u>21,310.42</u>
	£	21,866.15

* Barclays now only send a statement when there has been movement to the account

300. Council Tax: Members had been supplied with follow up e-mails to/from MDC (Miss E, Foy and Mr P. Wyatt) and Cllr L. Schnurr. Noted by Members.

301. External Auditor/Audit Fees from 2012/13 to 2016/17: Members had been advised that Littlejohn LLP had been appointed by the Audit Commission to be the external auditor for Cold Norton for five years from 2012/13 and had been supplied with detail of the scales of audit fees that will apply from 2012/13 to 2016/17. Noted by Members.

PLANNING

302. Planning Applications received by the Parish Council: the following were considered and the responses were as indicated:

FUL/MAL/12/00636 St Stephen Church, St. Stephens Road, Cold Norton. Temporary permission for 10years for a wooden outbuilding to house a composting toilet as an interterm measure, Week 33 dated 7thSeptember 2012:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

Mr Wakeling arrived at this point and Mrs Garnham stepped down as temporary Chairman for this meeting.

FUL/MAL/12/00719 PP0-2158532 Little Cooks, Lower Burnham Road, Cold Norton. Demolition of outbuildings and barn and conversion of former milking parlour to form a 2 bed dwelling with associated extensions. Week 37 dated 14th September 2012:

The Parish Council has considered this application – a resubmission of FUL/MAL/12/00237 and agreed that its view of this proposal remains as for the previous application, therefore:

Whilst this property is outside the development boundary, Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application because the scale of development is modest.

However, whilst it is noted that not all the demolition proposed in the application is necessary for the creation of this new modestly sized dwelling, the Parish Council feel it is essential that demolition of all the redundant buildings on the site detailed in the application (outbuildings, barn etc.) be listed as a condition if planning permission is granted.

FUL/MAL/12/00774 PP-02196733 Lone Pines, 63A Latchingdon Road, Cold Norton. Two proposed 3 bedroom bungalows with garages and new access road. Week 38 dated 21st September 2012:

Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Maldon District Council REFUSE CONSENT.

The Parish Council's reasons for this recommendation against this back land development are:

- It is outside the village development boundary
- It is contrary to the Council's Parish Plan
- Highways issues and concerns – it is close to the traffic lights
- Over intensive development of the site
- If this proposal were to be permitted it would set a precedent for other properties along this stretch of the village to develop in a similar way

This application is a resubmission of FUL/MAL/12/00378 and the changes to the proposals to counteract some of the reasons for refusal given by Maldon District Council have not been addressed i.e.

- Re access: the newly proposed passing place does not really address the problem
- There is still loss of amenity for neighbouring properties, including those in Green Trees Avenue.

HOUSE/MAL/12/00790 18 Latchingdon Road, Cold Norton. Extend existing dormer window to the rear. Week 38 dated 21st September 2012:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

OUT/MAL/12/00685 PP-02135275 Site adjacent former Stow Bullock PH, The Street, Stow Maries. Outline application for 2 x 3 bedroom dwellings. Week 38 dated 21st September 2012:

Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Maldon District Council REFUSE CONSENT.

The Parish Council's reasons for this recommendation are:

- It is outside the village development boundary
- Highway concerns

The Parish Council also wanted noted that it did not feel that the site plan supplied was very clear as to exactly where the proposed dwellings would be positioned within the site.

303. **Appeal A: APP/X1545/A/12/2174982 – Turncole Wind Farm, Southminster (10/01070/FUL)**
Appeal B: APP/X/1545/A/12/2179484 – ‘S’ bends, Lower Burnham Road, North Fambridge (12/00119/FUL)
Appeal C: APP/X/1545/A/12/2179225 – Twizzlefoot Bridge, Marsh Road, Southminster (11/00879/FUL)

Members had been supplied with details of this and requested Clerk to respond to MDC that the PC had no comment to make re Appeals A & C, but that re Appeal B the Parish Council still objects to the proposal on the same grounds as previously advised.

304. **Appeal by Lockhill Properties Ltd: Stow garage, The Street, Stow Maries OUT/MAL/12/00234 Appeal Ref No.APP/X/1545/A/12/2180469/NWF Development of 8 houses.** Members had been supplied with details. Noted by Members.

305. **Lawful Development Certificates:** letter from MDC dated 5th September 2012 clarifying LDCs and the procedures that apply to their consideration and determination. Noted by Members who requested Clerk circulate this information when applicable.

306. **Defra Rural Statement 2012.** Members had been sent a link to this. Noted by Members.

307. **Maldon District Council Decisions:** a detailed list had been copied to Members, which is summarised below:

FUL/MAL/12/00378 Cold Norton

2no. 3 bedroom bungalows with garages and new access road
Land Rear of Lone Pines 63A Latchingdon Road Cold Norton Essex
(UPRN - 100090555270)

Mr James Linford **REFUSED**

FUL/MAL/12/00481 Cold Norton

Demolition of existing dwelling/double garage and erection of replacement dwelling with attached double garage

Woodcote Station Road Cold Norton Essex

(UPRN - 200000909851)

Mr Clive Burrell **APPROVED**

WTPO/MAL/12/00597 Cold Norton

TPO 7/00 - T3/6/8/10/19/20/23/25 - Row of Ash - Reduce height by 6-7 metres and reduce Remaining lateral limbs back to boundary. In addition T8 - remove central dead stem, T20 - reduce eastern upright to 1.2 metres, T23 - reduce western minor stem to 5 metres. T34 Willow - Crown lift to relieve encroachment to neighbouring property and trim back to boundary.

26 Station Crescent Cold Norton Essex CM3 6HY

(UPRN - 100090555861)

Mrs C Hartland

APPROVED

WTPO/MAL/12/00596 Cold Norton

TPO 07/00 (numbers in brackets as per TPO) T1 (T53) &T2 (T54) - Hawthorn - Reduce to 3 metres T3 (T55) - Oak - Thin south side of crown by 15% and reduce west side of crown by 1.5 metres up to a height of 8 metres. T4 (T56) - Oak - Reduce height by 25%. T5 (T58) - Oak - Reduce height by 4 metres and reshape crown by removing a maximum of 1.5 metres.

Cutting Edge 20 Station Crescent Cold Norton Essex

(UPRN - 100090555857)

Mr John Pearson

APPROVED

HOUSE/MAL/12/00595 Cold Norton

Alterations, re-modelling and extensions consisting of mainly first floor additions to existing Bungalow. Car port and garden store.

Great Canney Farm Hackmans Lane Cold Norton Essex

(UPRN - 100091256744)

Mr Graham Stripe

REFUSED

- 308. Maldon District Council Planning Workshops:** 10th October 2012 in Goldhanger VH and 22nd October 2012 Burnham on Crouch Town Council offices. 7 pm start for both. Mr Wakeling, Professor Barclay and Mr Litscher to attend the 10th October session. Noted by Members
- 309. Maldon District Council Local Development Plan.** Members were advised that regarding timings etc. MDC Planning Policy Department had advised: *“The Council is going through all the consultation responses at the moment. Once the analysis is done it will be submitted to the Council’s Planning and Licensing Committee where a decision will be made with regard to the future progress of the Local Development Plan. Currently we do not have a clear timetable / key dates for next stages as this will have to be decided through the committee.”* Noted by Members.
- 310. Stow Maries Aerodrome.** Members were advised that the Clerk had received two complaints from the same person re the Aerodrome which have been referred to the Enforcement Officer for investigation. The first related to the temporary hanger and the second to an event held at the weekend. Members agreed that this had been the correct action to take.

HIGHWAYS AND ROAD SAFETY

- 311. Surface water on Latchingdon Road adjacent to bridge and surface water on Latchingdon Road near junction with St Stephens Road:** Members requested that these matters be referred to the Minister for Transport, with copies to ECC Highways, Cllr Mrs Channer and the Head of ECC.
- 312 Overgrown vegetation from bridge to Country Produce:** Members had been advised that this had been reported to Highways and Community Group and that action was awaited. Noted by Members.

VILLAGE HALL

- 313. Report from Parish Council Representatives:** Mrs Garnham gave an update from the last VHMC meeting, advising that
- VHMC is considering having a defibrillator at the VH. Cost is £1,200, but half would be met by the British Heart Foundation. The Norton has offered to donate £100.
 - vandalism at VH including to tiles and gutters. The VHMC think a ‘kicking wall’ would help, plus removal of tree to prevent access **ACTION: CLERK**
 - considering taking on a Caretaker

- litter on field
- Considering WiFi connection at VH at a cost of £200 pa
- VHMC is a very small committee

314. Village Hall Project: Members were advised that there is c £7,300 remaining from this project, possible uses at the VH discussed including renovation of the toilets, but Members agreed that Clerk should write to the VHMC to ascertain their priority areas. **ACTION: CLERK**

315. VANDALISM/POLICE MATTERS: nothing to report

316. DISTRICT COUNCILLOR'S REPORT: District Cllr Archer reported a deficit in Council Tax, therefore more money being taken out of the reserves and confirmed what the Clerk had earlier reported that the LDP is still at the analysis stage.

317. COUNTY COUNCILLOR REPORT: Members had been supplied with a report by County Cllr Mrs Channer. Noted by Members.

OPEN SPACES

318. Cowpiece Nature Reserve: Mr Litscher and Clerk still to carry out inspection

319. Playing Field: Members had been advised that:

Improvement to skate ramps: quotes still to be obtained therefore withdrew from Big Society grant. Will apply to next round and/or other grant funders.

Football – steel mini soccer goals installed. Shed due to be installed on 28th September 2012.

Pre School outdoor play area– further fault reported by Pre School re gate – contractor advised. Clerk liaising with Pre School Chair re signage inside hall and external sign to combine usage and acknowledgement to grant funders.

Playground inspection – several works need to be carried out, costs to be obtained. Poplar Trees to be removed per MDC Tree Officer – quote to be obtained to remove trees.

Essex Best Kept Playing Field Competition 2012 – entry form had been submitted.

Quote being obtained for a self-closing gate for the entrance to the playing field.

Nets for the basketball/netball posts – order to be placed.

Following a report by Mr Litscher it was agreed that Mr Wiseman be requested to look at the mound slide stairs and flooring under swings and that if an interim solution cannot be found that the swings should be taken down. The possibility of moving the swings away from the trees was discussed; Clerk to check out the feasibility and current legislation. **ACTION: CLERK**

320. Village Caretaker work: Members had been advised that Mr Wiseman had continued to carry out this work, and that in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: grass cutting at bench in St Stephens Road, cut back hedge by bridge plus nettles at footpath entrance and hedge at junction road, weeded flower bed in front of village hall, removed logs from car park, cut up and removed fallen Ash tree and Hawthorn tree at village hall, removed fly tipping from St Stephens Road. Noted by Members.

321. Allotments: Mrs Garnham advised that there is one vacancy at the site. Noted by Members.

322. Notice Board near Charter Cottages: Members had been advised that re this that the Clerk was still to arrange site meeting with Moat Housing re possible new sign and had put a piece in Parish Report in October issue of The Beacon asking residents if they have a view on having a notice board at that point. Members all agreed that a notice board at this point is no longer required.

PUBLIC RIGHTS OF WAY

323. **Footpaths Map** – work in progress. Noted
324. **Footpath 14/Footpath 19:** Members had been reminded that the gate is inoperable and had been reported to PRow Officer who had arranged that as a temporary measure it be propped open Clerk to chase PRow.
ACTION: CLERK
325. **Purleigh Byway 32 (Howe Green Road):** Members had been reminded that this in the process of being downgraded to a bridleway, ECC Legal Department progressing. Noted by Members
326. **Paths for Communities/Natural England:** Clerk had forwarded a paper on this to members, who requested that Clerk research whether this scheme would assist in the creation of a 'new footpath'.
ACTION: CLERK

EMERGENCY PLANNING/PROCEDURES: nothing to report

TRAINING/CONFERENCES/MEETINGS.

- 327 **Dengie Hundred Group of PCs:** Minutes from 20th June 2012 had been supplied to Members. No one had been available to attend the meeting on 19th September.
328. **EALC Training:** Members had been advised that Mr Rivers had expressed an interest in attending further training sessions.
ACTION: CLERK
329. **EALC/ECC Making the Links Partnership Conference & EALC AGM 27th September 2012:** No report available as Cllr who had hoped to attend was unavoidably detained at an earlier appointment.
330. **RCCE Annual Village Hall & Community Conference Saturday 20th October 2012:** Clerk had advised Members that no one from the VHMC was planning to attend this and that having reviewed the agenda Clerk advised that it was not necessary for a Cllr to attend. Noted.
331. **RCCE Community Engagement Team Programme of Events 2012:** copy has been supplied to all Members. Noted.
332. **ECC Parish Transport Meetings Autumn 2012:** copy has been supplied to all Members. Noted.
333. **Bradwell LCLC:** Members had been supplied with minutes from the meeting held on 13th June 2012 and advised that the next meeting would be on Tuesday 4th December 2012 10.30am and that Professor Barclay planned to attend. At the meeting Mr Wakeling and Mr Litscher advised they would also like to attend.
ACTION: CLERK
334. **CORRESPONDENCE:** none received.
335. **THE NORTON:** nothing to report
336. **VILLAGE SURVEY:** Clerk gave an update. Noted
337. **WINTER SALT BAG SCHEME:** Members had been advised that ECC are running this scheme again and that a further stock of salt had been ordered. At the meeting the Clerk advised that an e-mail had been received re insurance for volunteers – Clerk to discuss with PC Insurance Company.
ACTION: CLERK
338. **CODE OF CONDUCT:** Mr Archer advised that a new Monitoring Officer had been appointed, Clerk to contact to discuss the PC's adoption of the NALC code.
ACTION: CLERK
339. **STANDING ORDERS/RISK ASSESSMENT/FINANCIAL REGULATIONS:** this review had been deferred from the September meeting. Mr Rivers offered to review for consideration at a future meeting.
ACTION: MR RIVERS

340. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Clerk advised that a letter of thanks had been received from Essex Wildlife Trust.

Clerk reported on the situation regarding the Jubilee Mugs.

DATES OF FUTURE MEETINGS

Provisionally scheduled for 2012: Wednesdays: 7th November, 5th December.

There being no further business the meeting was closed at 9.35pm

Chairman.....

Date.....