

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2ND MARCH 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J Archer
Mrs S Garnham
Mr B Haydon
Mr C Litscher
Mr S Rivers
Mr P Wakeling

In attendance: Mrs M. Dyer (Parish Clerk)
Plus 1 Member of the Public

- 778. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Mrs Jennings, County Councillor Mrs Channer and District Cllr Ms White.
- 779. DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
- Mrs Garnham declared an interest in Allotments as she is an allotment holder.
- 780. PUBLIC QUESTION TIME:** there were no questions or topics raised by Members of the Public
- 781. MINUTES THE ORDINARY MEETING of the Parish Council** held on Wednesday 3rd February 2016 were approved as correct and signed accordingly.
- 782. DISTRICT COUNCILLOR'S REPORT:** In his role as District Cllr Mr Archer advised that he had nothing to report other than to advise that there is still no date re the Local Development Plan.
- 783. COUNTY COUNCILLOR REPORT:** Members had been supplied with a report from County Cllr Mrs Channer received on. 8th February 2016. Noted.

FINANCE

Approval of Payments

- 784.** Roy Wiseman to village caretaker work to 16th February 2016 £86.25. Cheque No.1452
- 785.** Sue Lees Consultancy to maintenance fee for March 2016 Invoice No.0002387 dated 8th February 2016 £30.00. Cheque No.1453
- 786.** Maria Dyer office expenses from 30th January to 26th February 2016 £22.28. Cheque No.1454
- 787.** E-on to electricity for street lights January 2015 Invoice No.H1284D2EDO dated 1st February 2016 £63.15 (£60.14 net) taken by direct debit on 11th February 2016
- 788.** Maldon District Council to grass cutting October to December 2015 Invoice No.COL58674470 dated 5th February 2016 £100.74 (£83.95 net). Cheque NO.1455
- 789.** BT to pay phone at village hall line rental February to April 2016 Invoice No.Q006YZ dated 11th February 2016 £71.96 (£59.97 net) taken by direct debit on 25th February 2016.
- 790.** Essex Playing Fields Association to 2016 Membership £30. Cheque No.1456
- 791.** Essex Playing Fields Association to Entry to Best Kept Playing Fields Competition £10. Cheque No.1456

792. PWLB to three loans £2,023.28 will be taken by direct debit on 21st March 2016.
793. BR Home Improvements to works to guttering and soffits, including removal of Asbestos waste and supply of certificate of disposal. Invoice No.10164 dated 28th February 2016 £1,490.00 (company not VAT registered). Cheque No.1457
794. Cold Norton Village Hall Management Committee to hire of Les Barclay Room for PC meetings January to March 2016 inclusive. Invoice dates 2nd March 2016 6 hours @ £42.00. Cheque No.1458
795. EALC to one place at Police Partnership Conference for S. Rivers 15th March 2016. Invoice No.6700 dated 2nd March 2016 £20.00. Cheque No.1459
796. Marmax Products Limited to 1 x seat, plus plaque (Alec Paul) and delivery. Invoice No.SO022785 dated 2nd March 2016 £496.80 (£414.00 net). Cheque No.1460

797. **Financial Statement**
Current balances:

Barclays 10 Day Notice as at 10th April 2015*	£	568.77
Santander as at 2nd February 2016	£	<u>22,682.87</u>
	£	23,251.64

* **Barclays now only send a statement when there has been movement to the account**

798. **Street Lighting:** nothing to report
799. **Solar Panels at Village Hall:** nothing to report
800. **Essex Air Ambulance:** Members had been supplied with a copy of a letter of thanks for donation. Noted

VILLAGE HALL

801. **Report from Village Hall Representative:** Mrs Garnham advised that soffit works had been completed and the asbestos removed and safely disposed of (certificate of disposal had been supplied to the Clerk), but that further roof works were required and produced photographs – cost of works had been quoted at £395; it was believed that squirrels had entered the building, but that these works would prevent further infestation. Quote for these works would be taken to the VHMC. It was also reported that the recently launched ‘Young at Heart’ exercise class on Fridays was very successful and that the issue at the hall re Broadband had been rectified. Noted by Members.
802. **Coffee Morning/Lunch Club for Seniors:** next coffee morning scheduled for 3rd March 2016. Noted.
803. **Defibrillator:** nothing to report
804. **Grant Fund Plaque re toilet project:** Members were reminded that this will be installed when the framed footpath map is supplied. Noted.

HIGHWAYS AND ROAD SAFETY

805. **Various issues with ECC for action:** nothing to report
806. **Cutting Back from Bridge to Country Produce:** nothing to report. Next reminder to residents would be issued after nesting season has finished in July. Noted.
807. **Local Highways Panel:** Members had been supplied by email minutes from meeting held on 15th January 2016. Noted

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

808. **Southminster Neighbourhood Policing:** no report received to date
809. **Street Meets:** next date to be advised
810. **Parking in St Stephens Road:** in relation to inconsiderate parking in the vicinity of the school, Mr Rivers advised that he would research the scheme being operated by another primary school as reported in a national newspaper. **ACTION: MR RIVERS**

OPEN SPACE

811. **Cowpiece Nature Reserve:** Mr Litscher advised 'nothing to report'
812. **Playing Field:** Members were advised that the Independent Playground Inspection for 2016 would be undertaken in April; replacement signing on outdoor play area still required; Fields in Trust - type of plaque agreed; Replacement bark for younger children's play area - alternative supplier being sought. Noted.
813. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: at the Village Hall swept leaves and weeded, edge of car park path, bin store, disable access fire exit and flower bed, work at "Alec's Garden", footpath to Ferris Avenue and Three Ash Corner. Noted.
814. **Allotments:** nothing to report
815. **Bench at Churchyard:** pro forma invoice received – approved, Minute No.796 applies.
816. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** nothing to report

PUBLIC RIGHTS OF WAY

817. **Footpaths Map:** nothing to report
818. **Footpath 28 Proposed Reduction in Width:** nothing to report
819. **Footpaths 12/13 bridge brickwork:** nothing to report
820. **Bridleway 29:** Members had been advised re a section of this footpath and vegetation needing to be cut back and that there is an extremely muddy section, that this had been reported to ECC (reported to Clerk by a resident). At the meeting Mrs Garnham advised that the vegetation had now been attended to. Noted.
821. **Footpath 20:** it was reported that there is overgrowing vegetation on the walkway and that there has been 'fly tipping ' of grass cuttings on this footpath. **ACTION: CLERK**
822. **EMERGENCY PLANNING/PROCEDURES:** plan being prepared by Chairman for presentation at future meeting, also update for new Emergency Planning Officer at MDC. **ACTION: MR RIVERS**

TRAINING/CONFERENCES/MEETINGS

823. **The England Coast Path (Improvements to Public Access along the Essex Coast): drop in session Wednesday 2nd March 2016 in Steeple 4.30pm to 8pm:** no report as no one had been able to attend.
824. **MDC Meet the Leader Events:** Mr Rivers had attended the session on 1st March and reported back to Members on the topics covered, namely: LDP, rural housing allocation, Maldon coastline and Blackwater. Noted.
825. **The Police Partnership Conference Tuesday 15th March 2015 10.30am to 4pm Gt Dunmow:** Mr Rivers booked to attend
826. **Maldon District Tourist Information Centre: Wednesday 16th March 2016 8am to 9.30am at Blackwater Sailing Club, Heybridge Basin:** Members had been supplied with details of a free breakfast drop-in session re new website and update re projects. Members to advise Clerk if they plan to attend. **ACTION: ALL MEMBERS**
827. **Dengie Hundred Group of Parish Councils: next quarterly meeting Wednesday 23rd March 2016 7.30pm in Burnham:** Members had been advised that one visitor/speaker would be Mr Peter Davidson who would be talking about bee preservation due to the large decrease in the country's bee population. Mr Haydon advised that he would attend. **ACTION: MR HAYDON**
828. **Queens 90th Birthday Beacon Lighting Event 21st April 2016:** information to be forwarded to Mr Litscher and Mr Haydon to consider participation by CNPC. **ACTION: CLERK/
MR LITSCHER/
MR HAYDON**
829. **Police & Crime Commissioner for Essex Elections 5th May 2015:** no further information available

CORRESPONDENCE

830. **Dengie Bus Service Network Consultation February/March 2016:** Members had been supplied with full details of the survey which runs until 18th March 2016, together with copy email dated 13th February 2016 from Dengie Hundred Bus Users Group (DHBUG) and advised that posters summarising the proposals would be displayed on all village notice boards. Clerk will pass hard copies of the questionnaire to Mrs Garnham for distribution as the Seniors Coffee Morning. **ACTION: CLERK**
831. **Rail Services – Southminster Branch Line Sunday Service:** Members had been supplied with copy email dated 17th February 2016 (from Dengie Hundred Group of Parish Councils [DHGPC] and North Fambridge Parish Council) covering an issue raised by a South Woodham Ferrers resident to improve the service to the Southminster branch line Sunday service, especially in relation to the fact that the connecting service on the branch line is not 'in sync' with the connecting services to/from Liverpool Street/Southend Victoria, leaving travellers missing the 'connecting' branch line service. Members considered and requested the Clerk contact both DHGPC and North Fambridge PC to offer support. **ACTION: CLERK**
832. **Rural Planning Review Call for Evidence: email dated 16th February 2016 from EALC:** Members had been supplied with a hard copy of briefing paper; the Government paper had been forwarded by email. Members were advised that Appendix C is the section that PCs can respond to and that the Close date for response is 21st April 2016. Members considered areas of concern for inclusion in response; it was agreed that the Clerk draft a response in conjunction with Mr Wakeling. **ACTION: CLERK/MR WAKELING**

833. **ECC Consultation: Proposal for Strategic Development (transportation) and Community Infrastructure Pre-application Advice and Developer Contribution Enquiry Charges:** Members had been supplied with details and advised that the close date is 14th March 2014. It was agreed that the Parish Council would not participate in this consultation.
834. **London Southend Airport Standard Instrument Departure Procedure Consultation:** details of the consultation which closes on 27th May 2016 had been supplied to Members. It was deferred to the April meeting.
835. **UK Power Networks: Partnership Working with Parishes – Priority Services Register:** copy email dated 25th February 2016 had been supplied to Members. It was agreed to invite UK Power Network to attend the APM to talk/set up a display table. **ACTION: CLERK**
836. **Sure Start Children’s Centres in Essex. Consultation extended to 10th April 2016:** It was agreed that the Parish Council would not participate in this consultation.
837. **WINTER SALT BAG SCHEME:** nothing to report.
838. **STOW MARIES AERODROME:** nothing to report
839. **BROADBAND:** Members had been supplied with the latest updates re Superfast (emails dated 4th and 18th February 2016). Noted
840. **STANDING ORDERS:** further changes to be made. **ACTION: CLERK**

PLANNING

841. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated:

HOUSE/MAL/16/00056 PP-04771606 2 Brennan Close: Two storey side extension. Week No.6 dated 12th February:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

WTPO/MAL/16/00175 26 Station Crescent Cold Norton: TPO 7/00: T18, T33, T34: Willows: Pollarded back to main limbs at approximately 5.5m from the ground. Week 8 dated 26th February 2106:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application, providing they are carried out under the guidance of MDC’s Tree Officer.

842. **Maldon District Council Decisions:** covering decisions advised from w/e 5th February 2016 to w/e 26th February 2016; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/15/01263 Cold Norton
 Proposed two storey side extension
 1 Green Trees Avenue Cold Norton Essex CM3 6JA
 (UPRN - 100090554854)
 Mr & Mrs L Cook **APPROVED**

HOUSE/MAL/15/01324 Cold Norton

Extension to bungalow to provide roof conversion and side and rear extensions (revised scheme)
Pensarn Lower Burnham Road Cold Norton Essex
(UPRN - 200000909847)
Mr Nigel John **APPROVED**

843. **Local Development Plan (LDP):** nothing to report
844. **MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome
845. **Affordable Housing:** in abeyance pending LDP outcome
846. **Vehicle accesses along St Stephens Road:** nothing to report
847. **Hoarding – Old Fire Station Site:** nothing to report
848. **Cherry Blossom Lane:** Clerk confirmed that letter had been sent to the resident's Solicitor as requested. Mrs Garnham reviewing archive material. Clerk to ascertain details of paperwork being held by Parish Council Solicitor and to consult a previous Parish Cllr.
**ACTION: MRS GARNHAM/
CLERK**
849. **Appeal Decision: APP/X1545/W/15/3132358 Glen Almond, 17 Hackmans Lane, Cold Norton**
Planning Application HOUSE/MAL/15/00251 dated 3rd March 2015: Appeal allowed and planning permission granted for a static caravan to be placed in the back garden for a maximum time of two years, subject to conditions. Full details had been supplied to Members. Noted.
850. **Appeal Decision: APP/X1545/D/15/3138904 Oakwood Manor, Station Road, Cold Norton**
Planning Application: HOUSE/MAL/15/00525 dates 15th May 2106. Appeal allowed and planning permission is granted for a wall and gates over 1m high adjacent to the highway. Full details had been supplied to Members. Noted.
851. **Planning Appeal APP/X1545/D/16/3/3144029: Hillsborough, 42 Latchingdon Road, Cold Norton**
Planning Application HOUSE/MAL/15/00862: retrospective application for wall and gates to front of property. Full details had been supplied to Members. Noted.
852. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Clerk advised that a resident had reported to the Clerk that there were several instances of fly tipping in the form of large advertising boards around the village. Mr Litscher advised that these were being removed as and when spotted. Clerk also reported that an email had been received too late to be included on the agenda relating to speeding along Fambridge Road towards Pale Pit roundabout from North Fambridge, but that this would be brought to the next meeting with details of previous discussions with ECC Highways.
ACTION: CLERK
853. **DATES OF FUTURE MEETINGS:**
Provisionally scheduled for 2016: Wednesdays 6th April, 4th May, 1st June, 6th July

Annual Parish Meeting: Tuesday 12th April 2016

There being no further business the meeting was closed at 8.47pm

Chairman.....

Date.....