

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1ST NOVEMBER 2017 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon (Vice Chairman)
Mrs V Jennings
Mr P Wakeling (Chairman)

In attendance: County Cllr Mrs P Channer
District Cllr Ms S White
Mrs M. Dyer (Parish Clerk)
Plus two Members of the Public

373. APOLOGIES FOR ABSENCE: apologies were received and accepted from Cllrs Archer, Litscher and Rivers

374. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in the items relating to Allotments as she is an allotment holder

375. PUBLIC QUESTION TIME: one of the Members of the Public again raised the issue of the overgrown vegetation between the bridge and Junction Road and asked if the PC knew who owned this land – he was advised that the PC does not know who owns this land. This area was already on the agenda with an update from ECC Highways – in view of the update (Minute No.393 applies) both County Cllr Mrs Channer and District Cllr Ms White offered to pursue this through the 'Members Enquiries' route.

376. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 4th October 2017 were approved as correct and signed accordingly.

377. DISTRICT COUNCILLOR'S REPORT: District Cllr Ms White gave a brief report confirming that re the LDP that policies have been set, the Home First event is at the Plume School on 7th November between 7 and 8.30pm and that ECC had allocated more money to homes at risk from flooding, which would help home owners in North Fambridge.

District Cllr Ms White then left to attend another meeting.

378. COUNTY COUNCILLOR REPORT: County Cllr Mrs Channer gave an update re ECC, advising that ECC had launched a Dementia Strategy as there are 20,000 people in Essex with Dementia; that 37,000 children had participated in the summer reading challenge; that Essex would receive £9million from the Government to alleviate congestion on the A120 and M11; that ECC had been awarded a transport award; that there are 'Top Tips' re winter on the ECC website <https://www.essex.gov.uk>; that an Essex Lottery had been launched; that there is £1/2 million available for community projects through Crowd Funding; £250,000 has been allocated to young carers; that budget review is under way.

FINANCE

Approval of Payments

379. Sue Lees Consultancy to maintenance fee for November 2017 Invoice No.0003185 dated 8th October 2017 £30.00. Cheque No.1590
380. Mrs Tanya Wiseman to playground inspections and litter picking 6th to 27th October 2017. Invoice dated 27th October 2017 £63.75. Cheque No.1591
381. Maria Dyer office expenses from 4th to 28th October 2017 £29.75 (£28.25 net). Cheque No.1593
382. E-on to electricity for street lights September 2017 Invoice No.HI4F3419EO dated 2nd October 2017 £77.63 (£73.93 net) was taken by direct debit on 12th October 2017

383. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th April 2017	£	576.47
Santander as at 2 nd September 2017	£	<u>22,599.34</u>
	£	23,175.81

384. **Solar Panels at Village Hall:** nothing to report
385. **Financial Regulations:** existing CNPC Regulations and NALC model – still to be reviewed
ACTION: MEMBERS/CLERK
386. **Grants:** Members had been supplied with details of 3 requests for consideration and reminded that the grant budget for 2016/17 had been set at £600 with £550 remaining after £50 had been donated to the Poppy Appeal. Members were all in agreement to support the Village Church with £500 towards an asbestos survey that the Church is required to undertake and ongoing roof repairs, and Essex Air Ambulance with a £50 donation.
387. **Barclays Bank:** Members had been supplied with copy letter from Barclays advising changes to terms and information re ring fencing. Noted.

VILLAGE HALL

388. **Report from VHMC:** Mrs Garnham reported that the kitchen had not been decorated during half term as there was still an issue with the kitchen roof. The last lunch club had catered for 25 residents.
389. **Car Park: installation of bollards:** Members were supplied with three quotes. Following consideration of the quotes the Members agreed to appoint David Moore to install a barrier, providing it is Armco/galvanised.
ACTION: CLERK
390. **Car Park Surface:** Members were supplied with quotes. Following discussion Members requested that further information be obtained
ACTION: CLERK
391. **Trees:** Members had been advised that the tree work at Village Hall would be carried out at the same time as the tree work at Three Ashes Corner, but contractor was still awaiting date from electric company, which had now advised that date should be advised within 10 days. Noted

HIGHWAYS AND ROAD SAFETY

392. **Speed Reminder Stickers:** Members had been reminded that these would be distributed with, where applicable, letters re vegetation and footways. Noted.
393. **Footway Latchingdon Road from bridge to Country Produce:** Reported to Highways (2523891); Members had been advised that the current status on the ECC web site was reporting: *Awaiting*

inspection. This issue has been assigned to an inspector who will undertake an initial assessment which may include a site visit. The outcome of this assessment will determine what, if any, action may be taken. This process may take up to 28 days (from 13-Oct-2017). Please continue to check for further updates. Clerk to supply information to County Cllr Mrs Channer and District Cllr Ms White to follow up per Minute No.375 above.
ACTION: CLERK

394. **White Fingerpost from Corner of Howe Green & Hackman's Lane:** nothing further to report.
395. **Cherry Blossom Lane:** Quotes were supplied to Members. Following discussion Members requested the Clerk write to all residents and businesses in this road regarding the two options to ascertain views and amount they would be prepared to contribute towards costs.
ACTION: CLERK
396. **Parking outside school/Ferris Avenue Parking:** Members had been advised that the Clerk was progressing the new 3PR scheme with the school.
ACTION: CLERK
397. **Corner of St Stephens Road/Fambridge Road:** nothing further to report
398. **Public Notices re Road Works Effective from 9th November 2017:** Members had been supplied with details. Noted.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

- 399 **Dog Byelaw – Playground:** new signs – information to be passed to Mrs Garnham
ACTION: CLERK
400. **Dog Fouling on Footpaths:** nothing to report

OPEN SPACE

401. **Cowpiece Nature Reserve:** Members were advised that the old bench/seat had been removed. Thanks were expressed to Mr. Haydon. Noted.
402. **Playing Field**
- Independent Playground Inspection 2017: quote for new bin to be obtained/other works required still to be undertaken.
- Signing on outdoor play area & Fields in Trust, plus new signage re dogs: information to be passed to Mrs Garnham.
ACTION: CLERK
- Essex Playing Field Association Best Kept Playing Field Competition 2017: entry submitted, awaiting results.
- Football Pitch/goalposts: still to be removed/Clerk to contact Mr Litscher's contact
ACTION: CLERK
- Safety matting: Members were advised (and shown photographs) that replacement tiles had been installed in the wrong location. Clerk to follow up with contractor. **ACTION: CLERK**
- Skate Ramp: contacting resident re next step
403. **Village Caretaker work:** works still being split as agreed. Members were supplied with a report from Mrs Wiseman. Maintenance jobs in hand, but Clerk was requested to contact Country Produce re their frontage. Role being 'advertised' but no enquiries yet re this role.
404. **Allotments: Land adjacent to site:** investigating costs re possible transfer from MOAT Housing. Re clearance works at site Clerk has made contact with Reparation Service and advised Members that the next step would be for RS to make an appointment to carry out risk assessments re the works required. It was reported that Mr Romang had very kindly cleared the brambles alongside the Victoria Road property – Mr Romang was thanked by the Members.

- 405. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** Members had been reminded that the order had been placed for works to be undertaken, but as there are three phase electricity cables running through the ash trees a shut down from electrical board was required, the contractor, DF Clark, would organise this. See Minute No.391 above. Noted.
- 406. **Three Ashes Corner as a Village Green:** nothing to report
- 407. **Seat near allotments/bus stop:** still to be investigated
- 408. **Additional Dog Bins:** awaiting costs

PUBLIC RIGHTS OF WAY

- 409. **Footpaths 12/13 bridge brickwork:** bridge closed/diversion; enquiry via ECC re proposed works. Clerk to follow up. **ACTION: CLERK**
- 410. **Footpath 23:** reported by a resident to Clerk as being overgrown and unwalkable; Clerk has reported to ECC Highways Ref 2523888. As at 29th September 2017 it was advising 'awaiting inspection'. Clerk was unable to get an update for this meeting – to be followed up. **ACTION: CLERK**
- 411. **Footpath 25:** reported by a resident to Clerk as the sign is missing; Clerk had reported to ECC Highways Ref 2523887 and again on 2525955. Under ref 2523887 now reporting: *"This issue has been investigated in line with our Maintenance Strategy as not requiring immediate action at this time. This will be considered for inclusion in future planned works. At this stage no specific dates or timescales are available for future works at this location. This issue will continue to be monitored via our regular scheduled safety inspections. Please note that vegetation cutting on our PRow network is undertaken between April and October"*
- 412. **Footpath 26:** reported by a resident to Clerk as sign is missing and the footbridge is rotten/collapsed; Clerk has reported to ECC Highways Ref 2523886. Now reporting: *"This issue has been investigated in line with our Maintenance Strategy as not requiring immediate action at this time. This will be considered for inclusion in future planned works. At this stage no specific dates or timescales are available for future works at this location. This issue will continue to be monitored via our regular scheduled safety inspections. Please note that vegetation cutting on our PRow network is undertaken between April and October"*
- 413. **Purleigh Footpath 44:** reported by a resident to Clerk as being overgrown and unwalkable; Clerk has reported to ECC Highways Ref 2524067. Unable to get an update from the system for this meeting – to be followed up. **ACTION: CLERK**
- 414. **EMERGENCY PLANNING/PROCEDURES:** 2nd draft to be produced.

TRAINING/CONFERENCES/MEETINGS

- 415. **Remembrance Sunday 12th November 2017:** service at 10.30am at St Stephens Church. Mr. Wakeling will lay wreath on behalf of Village Residents. Noted.
- 416. **Dengie Hundred Group of Parish Councils Annual quiz 22nd November 2017:** at Southminster Bowls Club. CNPC would not be submitting a team.
- 417. **MDC Civic Carol Service Friday 8th December 2017 4.30pm:** details had been supplied to Members – no one available to attend,

CORRESPONDENCE/CONSULTATIONS

418. **New Grant Fund – Revenue Funding through ECC Local Service Fund:** email from EALC dated 3rd October 2017 had been forwarded to Members by email. Noted.
419. **Bradwell – New Nuclear Power Station:** email/letter received 9th October 2017 from Bradwell Power Generation Company Limited; copy had been supplied to Members. Noted.
420. **Bradwell LCLC re proposed New Nuclear Power Station:** email dated 25th October 2017 had been supplied to Members. Noted.

BROADBAND:

421. **ECC Superfast Essex Community Wi-Fi Scheme:** email dated 13th October 2017: copy had been supplied to Members. Noted.

County Cllr Mrs Channer left the meeting.

PLANNING

422. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

FUL/MAL/17/01071 PP-06370692 Stow Maries Aerodrome, Hackmans Lane, Cold Norton:

Variation of conditions 13 &14 on approved planning permission FUL/MAL/09/00250 (Re-instatement of airfield and erection of 2no. aircraft hangers to match former buildings on site) Week No.41 dated 13th October 2017:

The Parish recommended the granting of planning permission for the following reason:

“Cold Norton PC has no objections to the variations to either condition. The Aerodrome is a valuable asset in the area and the PC is therefore keen to see that it is well maintained and to do this it needs to be supported/funded by events and visitors”

HOUSE/MAL/17/00939 PP-06317261 18 Victoria Road, Cold Norton:

Proposed porch and two storey rear extension for family wheelchair use. Week No.41 dated 13th October 2017. Proposal for this application has been amended. (porch added):

The Parish Council raised no objections and had no comments to make.

FUL/MAL/17/01120 Stow Maries Aerodrome, Hackmans Lane, Cold Norton:

Retention of temporary hanger for display, storage and maintenance of historic aircraft. Week No.42 dated 20th October 2017:

The Parish recommended the granting of planning permission for the following reason:

“The Aerodrome is a valuable asset in the area – Policy E5 Tourism applies (Economic Prosperity)”

LBC/MAL/17/01121 Stow Maries Aerodrome, Hackmans Lane, Cold Norton:

Retention of temporary hanger for display, storage and maintenance of historic aircraft. Week No.42 dated 20th October 2017.

The Parish recommended the granting of planning permission for the following reason:

“The Aerodrome is a valuable asset in the area – Policy E5 Tourism applies (Economic Prosperity)”

OUT/MAL/17/01129 Land at Pine Lodge Junction Road Cold Norton:

Erection of two bungalows. Week No.42 dated 20th October 2017:

The Parish Council recommended the refusal of planning permission for the following reasons:

1. *It is outside the development boundary – Policy S8 applies (Spatial vision and development strategy)*
2. *It is an ‘alien’ intrusion in the countryside – Policy N3 applies (Natural environment and green infrastructure)*
3. *It is against Cold Norton’s Village Policy*

- 423. Maldon District Council Decisions:** covering decisions advised from w/e 6th October to w/e 27th October 2017; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/17/00864 Cold Norton
New detached three storey dwelling
3 The Links Purleigh Essex CM3 6FR
(UPRN - 010014001547)
Mr Adam Radmall **APPROVED**

FUL/MAL/17/00882 Cold Norton
Hard standing to facilitate agricultural use
Land East Of Lords Acre Nursery Lower Burnham Road Cold Norton Essex
(UPRN - 010014001931)
Mr Robert Lyon - J & A Lyon **APPROVED**

NMA/MAL/17/01013 Cold Norton
Application for non-material amendment following grant of Planning Permission of
HOUSE/MAL/16/01268 (2 storey side and rear extension and a single storey rear extension)
Amendment sought: Double doors & Juliet balcony added to bedroom 1, render changed to an off
white, windows changed to a grey UPVC casement, side reveals to entrance porch changed from
glazing to brickwork to match existing.
61 Latchingdon Road Cold Norton Essex CM3 6JB
(UPRN - 100090555268)
Miss Lisa Price **APPROVED**

- 424. MDC Community Infrastructure Levy Charging Schedule (CIL) –** awaiting information as LDP has now been approved.

- 425. Affordable Housing:** had been held in abeyance pending LDP outcome; Cllrs to discuss in relation to the housing needs survey undertaken in Cold Norton in 2009, at a future meeting.

- 426. Planning Appeal: Stow Maries Aerodrome, Hackmans Lane, Cold Norton**
Application No: FUL/MAL/16/01142 PP-05539026; Appellants Name: The Trustees - Stow Maries Great War Aerodrome Trust; Appeal Ref: APP/X/1545/17/3182321; Appeal Start date: 27th September 2017.

Proposal: Planning Application for operational arrangements for the use of the Airfield at Stow Maries Great War Aerodrome including hours of operation, restrictions on the number of take offs and landings, and arrangements for Special Public Event days. The arrangements to be as follows: The airstrip to be used by fixed wing and propeller driven aircraft; helicopters, apart from emergency services machines, may only use the site in the event of emergency or during Public Event days. Take offs and landings only after 08.00 hours and no later than either 20.00 hours, or sunset whichever is earlier. In the Winter months (November to April inclusive) there shall be no more than 25 landings and 25 take offs per day. In the Summer months (May to October inclusive) there shall be no more than 25 landings and 25 take offs on weekdays. In the Summer months (May to October inclusive) there shall be a maximum of 50 landings and take offs per day at weekends and bank holidays apart from Special Public Event Flying days when maximum landings and take offs are increased to 75 take offs and 75 landings per day. Noted by Members.

- 427. WINTER SALT BAG SCHEME 2017/2018:** Members had been reminded that the Parish Council is to participate, but no salt was required. Clerk to contact current salt team members re remaining on team/paperwork/salt requirements. **ACTION: CLERK**

- 428. MOBILE LIBRARY SERVICE: Public Consultation on proposed changes to the Mobile Library Service:** Members were reminded that this closes on 6th November 2017. Noted.

429. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Mrs Garnham commented on issues with parking at the Village Hall and school and the current provision of play equipment. A larger car park would help the VH secure large event bookings and provide more parking for the school; that play equipment for older children is needed and an outdoor gym would provide activities for both adults and children. Mrs Garnham advised that she has booked an appointment with the Maldon CVS to discuss the way forward in terms of funding opportunities for this three element project which it is estimated would cost in the region of £150,000.

430. DATE OF NEXT MEETING:
Wednesday 6th December 2017.

There being no further business the meeting was closed at 9.03pm

Chairman.....

Date.....