

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 13TH JANUARY 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon
Mrs V Jennings
Mr S Rivers

In attendance: County Cllr Mrs Channer
District Cllr Ms S White
Mrs M. Dyer (Parish Clerk)
Plus 5 Members of the Public

The Chairman advised all present that this meeting would be recorded (audio only).

633. APOLOGIES FOR ABSENCE: apologies were received and accepted from Cllrs Wakeling, Archer and Litscher.

634. DECLARATION OF INTERESTS: Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in Allotments as she is an allotment holder.

635. PUBLIC QUESTION TIME: the Chairman invited questions from the Members of the Public. One Member of the Public indicated that he wished to speak and advised that in reference to the agenda item relating to a planning appeal decision relating to 'Land adjacent to former Stow Bullocks, Stow Road' that all the way through the process of this application that the location of the site had been incorrectly recorded and should have cited 'Land adjacent to former Wheatsheaf Pub' as the location. District Cllr Ms White offered to look into with MDC Planning Department.

ACTION: DISTRICT CLLR WHITE

636. MINUTES THE ORDINARY MEETING of the Parish Council held on Wednesday 2nd December 2015 were approved as correct and signed accordingly.

637. DISTRICT COUNCILLOR'S REPORT: District Cllr Ms White advised Members that at this point it appears that it will be 2017 before the LDP will be approved/adopted; that the call for development/housing sites was now closed and those submitted were being considered; that P&L at MDC would be discussing a template for all responses from Parish/Town Councils in respect of planning applications; that car parking services and charges would be reviewed.

638. COUNTY COUNCILLOR REPORT: County Cllr Mrs Channer advised Members that as Central Government had reduced funding to County Councils that the Council Tax may have to increase for the next financial year, but that whilst regarding Social Care, Central Government had advised that County Councils may increase tax in this category by 2%, that ECC was not sure that this would be sufficient; that savings of up to £262 per annum had been achieved by County residents who had joined the 2015 Essex Energy Switch; that children are being invited to name the 64 County Gritting Lorries; that Broadband is on target; that street lights were all left on overnight on Christmas Eve and New Year's Eve; Members were also given a brief update on devolution, health economies and ditch maintenance.

District Cllr Ms White then left the meeting

FINANCE

Approval of Payments

639. Roy Wiseman to village caretaker work to 5th January 2016 £60. Cheque No.1441
640. Sue Lees Consultancy to maintenance fee for January 2016 Invoice No.0002348 dated 8th December £30.00. Cheque No.1442
641. Maria Dyer office expenses from 26th November to 6th January 2016 £21.93. Cheque No.1443
642. E-on to electricity for street lights November 2015 Invoice No.H12476E340 dated 1st December 2015 £61.11 (£58.20 net) taken by direct debit on 11th December 2015.
643. E-on to electricity for street lights December 2015 Invoice No.H1263B5ECB dated 1st January 2016 £63.15 (£60.14 net) taken by direct debit on 11th January 2016.
644. EALC to Transparency Code Briefing – Clerk to attend. Invoice No.6271 dated 7th January 2016 £15 (subsidised training session). Cheque No.1444
645. Maldon District Council to uncontested fee re Parish Election 7th May 2015. Invoice No.COL03374294 dated 18th December 2015. £65.28 (No VAT)
646. Cold Norton Village Hall Management Committee to hire of The Les Barclay Room for PC meetings October to December 2015 7 hours £49, plus £5 donation to VHMC Christmas Fayre. Invoice dated 12th January 2016 £54.

647. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th April 2015*	£	568.77
Santander as at 2 nd January 2016	£	<u>23,699.06</u>
	£	24,267.83

* Barclays now only send a statement when there has been movement to the account

648. **Street Lighting:** nothing to report
649. **Changes to External Audit:** Members had been supplied with copy emails from EALC plus support paperwork dated 4th December 2015 and 6th January 2016. Members were all in agreement not to opt out of the 'Sector Led Body' and would therefore come under the new procurement body 'Smaller Authority Audit Appointments Limited'.
650. **The Beacon:** Members had been supplied with a request from Mrs Garnham for the Parish Council to fund distribution of a copy of The Beacon to homes in the village not currently subscribing to the Church magazine – cost £90 to publicise activities etc. in the village. Members were all in agreement. Also discussed was using the village wide delivery of the APM notice to include other information relevant to residents e.g. activities etc. at the Village Hall.
651. **Precept:** Members considered the updated/revised figures and agreed to Precept £22,161. Clerk to notify MDC accordingly. **ACTION: CLERK**

County Cllr Mrs Channer then left the meeting

VILLAGE HALL

652. **Report from Village Hall Representative:** Members were advised that quotes for roof/soffit works were awaited. Noted. New valuation of hall needed Clerk to obtain quotes. **ACTION: CLERK**
653. **Lunch Club for Elderly Residents:** Members were advised that the next coffee morning was scheduled for 21st January and that it was hoped to add a 'Keep Fit' class to the club. Noted
654. **Parking at Village Hall:** nothing to report

- 655. **Defibrillator:** Members were advised that delivery of the box to house the defibrillator inside the hall was awaited. Noted
- 656. **Solar panels:** Members were advised that meter had been read – FIT payment TBA. Noted.
- 657. **Toilets/St Stephens Meeting Room – renovation works.** Members had been reminded that the Plaque received from EET re grant was still to be installed in Village Hall. It was suggested that installation could be combined with the installation of the footpath map.

ACTION: CLERK

HIGHWAYS AND ROAD SAFETY

- 658. **Various issues with ECC for action:** nothing to report
- 659. **Cutting Back from Bridge to Country Produce:** letters to be delivered to land/home owners re cutting back before nesting season. Clerk to liaise with Mr Haydon re addresses of landowners and delivery of letters. **ACTION: CLERK/MR HAYDON**
- 660. **Cold Norton Road Safety Plan 2015 – 2020:** nothing to report

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

- 661. **Southminster Neighbourhood Policing:** no report received to date
- 662. **Street Meets:** next date to be advised
- 663. **Parking in St Stephens Road:** nothing to report

OPEN SPACE

- 664. **Cowpiece Nature Reserve:** nothing to report
- 665. **Playing Field:** Members had been reminded that re the Independent Playground Inspection 2015, and works agreed that these were ongoing and that some materials are still to be supplied to Village Caretaker to undertake some works.

Signing on outdoor play area – replacement required

Fields in Trust: Land Registry – amendment completed, copy had been supplied to Members. Type of plaque agreed.

Replacement bark for younger children’s play area: alternative contractors to quote.

Essex Playing Fields Association Magazine Autumn 2015: copy had been supplied to Members. Noted.
- 666. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: removal and cleaning up footway outside school after two incidents of dog fouling. Members expressed their thanks to Mr Wiseman.
- 667. **Allotments:** Members were advised that the recommendations following meeting with TCV had been discussed with the Allotment holders, but that as they are a small group they had advised that they could not take on the additional work which would ensue after the clearance works etc. Clerk to advise the TCV accordingly. It was noted that there are vacant allotment plots.

ACTION: CLERK

- 668. **Watercourse Mapping Project:** Members had each been supplied with a hard copy of the Ditch Maintenance Booklet and those present at the meeting were supplied with an A3 copy of map produced as result of survey undertaken.
- 669. **Bench at Churchyard:** nothing to report.
- 670. **Trees at Three Ashes Corner (corner of Hackmans Lane and Howe Green Road):** nothing to report

PUBLIC RIGHTS OF WAY

- 671. **Footpaths Map:** order to be placed with framer. Noted
- 672. **Footpath 28 Proposed Reduction in Width:** nothing to report
- 673. **Footpaths 12/13 bridge brickwork:** nothing to report
- 674. **Bridleway 29:** nothing to report
- 675. **EMERGENCY PLANNING/PROCEDURES:** Members had been reminded that a plan is being prepared by Chairman for presentation at future meeting. Noted.

TRAINING/CONFERENCES/MEETINGS

- 676. **Superfast Parish Engagement Event 9th December 2015:** slide presentation from this event had been forwarded to Members by email and Members had been supplied with hard copy of updates dated 8th January 2016. Noted.
- 677. **LCLC Meeting held on 16th December 2015:** Mr Litscher and Mr Haydon had both attended this event. At this meeting Mr Haydon gave a brief report from the December LCLC meeting, advising that it had been a very positive meeting concerning the decommissioning of the site, reporting that this was going well and that the measurements are way below guidelines laid down and that the decommissioning process is ahead of schedule. Members were supplied with copy letter from Magnox re Consultation which runs until 23rd February 2016. Noted.
- 678. **Dengie Hundred Group of Parish Councils: next quarterly meeting Wednesday 20th January 2016 7.30pm in Althorne:** Mr Haydon advised that he hoped to attend.
- 679. **The England Coast Path (Improvements to Public Access along the Essex Coast): drop in sessions on Saturday 30th January 2016 9am to 1pm in Maldon; Thursday 11th February 2016 in Burnham 11am to 4pm; Wednesday 2nd March 2016 in Steeple 4.30pm to 8pm.** Members had been supplied with full details. Noted.
- 680. **Transport Meetings – Maldon meeting Tuesday 2nd February 2016 10am to 12noon:** Mr Rivers to attend (but other Cllrs may also attend)
- 681. **MDC Meet the Leader Events:** Members had been supplied with details and advised that one Cllr may attend with the Chairman. Members to check diaries. **ACTION: MEMBERS**
- 682. **MDC Schedule of Meetings May 2016 to April 2017:** details had been supplied to Members. Noted.
- 683. **EALC Training Sessions:** details had been forwarded to Members by email. Noted

CORRESPONDENCE

- 684. **EALC County Update November/December 2015:** copy had been supplied to Members. Noted.

685. **EALC bulletin dated 11th December: Honours Nomination Process and Transparency Code:** details had been forwarded to Members by email and advised that the Clerk has details of training sessions available re completion of Honours Application form. Noted
686. **EALC Legal Newsletter December 2015 plus communications and procurement toolkits:** had been forwarded to Members by email. Noted
687. **Greater Essex Devolution Update Newsletter No.2 received 4th January 2016:** copy had been supplied to Members. Noted.
688. **WINTER SALT BAG SCHEME:** Members had been advised that the salt had now been delivered and letters were to be sent to salt team members with required paperwork to be completed. Noted.
689. **STOW MARIES AERODROME:** nothing to report
690. **BROADBAND:** Members had been supplied with information Minute No.676 applies and advised that James Salmon from County Broadband would be attending the February Parish Council meeting to update Members regarding service installed in Cold Norton. Noted
691. **STANDING ORDERS:** hard copy of amended orders to be supplied to Members.
ACTION: CLERK

PLANNING

692. **Planning Application received by the Parish Council:** the following were considered and the responses were as indicated:
- HOUSE/MAL/15/01263 PP-04679792 1 Green Trees Avenue:** proposed two storey side extension. Week No.52 dated 31st December 2015:
- Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.
- OUT/MAL/15/01319 PP-04675614 Glen Loy, Latchingdon Road, Cold Norton:** Outline planning application for twelve dwellings, including four affordable units with all matters reserved for subsequent approval with the exception of vehicular access. Week No.52 dated 31st December 2015:
- Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Maldon District Council REFUSE CONSENT.
- The Parish Council's reasons for this recommendation are:
- It is outside the village development boundary
 - It is a large scale development
 - It goes against the wishes expressed by residents in the 2011 Village Appraisal
 - The Parish Council Planning Policy is to avoid linear development and development outside the village
 - The size of the development

HOUSE/MAL/15/01324 PP-04713387 Pensarn, Lower Burnham Road, Cold Norton: Extension to bungalow to provide roof conversion and side and rear extensions (revised scheme). Week No.1 dated 8th January 2015:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

Due to the proximity of this property to North Fambridge Parish, the Members suggest that North Fambridge Parish Council is also consulted regarding the proposed extension to this property.

FUL/MAL/15/01370 South View Station Road Cold Norton: Variation of condition 2 of approved application FUL/MAL/13/00994 (Replacement dwelling, detached double garage and detached outbuilding and stationing of two mobile homes for a temporary period (during the construction of the new dwelling). Variation of expiry date of mobile homes from 2 years to 2 1/2 years. Week No.1 dated 8th January 2015;

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

693. Maldon District Council Decisions: covering decisions advised from w/e 4th December 2015 to w/e 8th January 2016; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/15/00780 Cold Norton

Installation and operation of a solar farm and associated infrastructure, including PV panels, mounting frames, inverters, transformers, pole mounted CCTV cameras, substations, composting toilet and fence

Land West Of Flambirds Farm Flambirds Chase Purleigh Essex
(UPRN - 010014000867)

Lightsource Ltd **REFUSED**

FUL/MAL/15/00779 Purleigh

Installation and operation of a solar farm and associated infrastructure, including photovoltaic panels, mounting frames, inverters, transformers, substations, communications building, access tracks, fencing, pole-mounted CCTV cameras.

Field to West of Blood Lagoon Hackmans Lane Purleigh Essex
(UPRN - 010014000866)

Lightsource Ltd **REFUSED**

LDP/MAL/15/01059 Cold Norton

Claim for Lawful Development Certificate for proposed development: Replace 20 year old flat felt roof with insulated, pitched, tiled roof to match existing house roof.

Coppercoin House Hackmans Lane Purleigh Essex
(UPRN - 100091256737)

Mr Colin Figg **APPROVED**

OUT/MAL/15/01086 Cold Norton

Outline planning application with all matters reserved for the construction of 7 dwellings with associated off-street parking

Land North Of 29 Green Trees Avenue Cold Norton Essex
(UPRN - 200000909891)

Mr & Mrs J. Archer **REFUSED**

WTPO/MAL/15/01111 Cold Norton

TPO 9/04 - T1 - Ash - light prune to clear wires, maximum 5 diameter; T2 - Ash - Prune the limb closer to the fence back to the boundary. Upright limb over garden - re pollard; T3 - Ash - Remove upright limb rubbing on overhead wires, cut to a suitable point or re pollard; T4 - Ash - Remove sub lateral limbs over garden to approx. 8m high; T5 - Southern stem - prune growth back to boundary. Northern Stem - remove limb resting on wires; T6 - Ash - remove minor limb over the road.

Land at Junction of Latchingdon Road and Station Road Cold Norton Essex
(UPRN - 010014001094)

Mr Barry Pomfrett **APPROVED**

FUL/MAL/15/00911 Cold Norton

Siting of mobile home as agricultural workers dwelling for temporary period of 3 years.
Land at Corner of Fambridge Road and St Stephens Road Cold Norton Essex
(UPRN - 010013998744)
Miss Anne-Marie Pharoah - Crouch Valley
Boer Goats **REFUSED**

WTPO/MAL/15/01022 Cold Norton

TPO 15/96 T33 (T1 on app) - Oak - Fell as low as possible. The tree is in decline and the works is necessary as it has had a fungal bracket and there are fruiting bodies around the base. It is liable to failure. T34 (T2 on app) - Oak - Remove dead wood.
30 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555820)
Mrs Stentiford **APPROVED**

WTPO/MAL/15/01024 Cold Norton

TPO 2/83 T1 - Oak - Reduce height and width of crown by up to 2m all round (4m across in total width). Crown lift to approx. 3m. Remove dead wood and crossing branches T2 - Sycamore - Remove as decayed at base
18 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555807)
Mr David Holden **APPROVED**

HOUSE/MAL/15/01068 Cold Norton

Retention of an existing fence over 1 metre high erected adjacent to the highway
Klenya Latchingdon Road Cold Norton Chelmsford
(UPRN - 100091256850)
Mrs Susan Boyce **APPROVED**

OUT/MAL/15/00255 Purleigh

Outline planning permission for the erection of 58 detached, semi-detached and terraced dwellings, early years day care nursery, amenity areas, estate road and new access
Land North Of Willow Grange Cold Norton Road Latchingdon Essex
(UPRN - 010013998741)
Mr & Mrs B Butterworth **REFUSED**

- 694. **Local Development Plan (LDP):** an update had been received from MDC Minute No.706 below applies. Noted
- 695. **Hillsborough 42 Latchingdon Road - unauthorised outbuilding and access:** nothing to report
- 696. **MDC Community Infrastructure Levy Charging Schedule (CIL):** an update had been received from MDC Minute No.706 below applies. Noted.
- 697. **Affordable Housing** - in abeyance pending LDP outcome
- 698. **Land at corner of St Stephens Road & Fambridge Road:** appeal Ref APP/X1545/C/15/3138510 has been submitted to the Secretary of State against an Enforcement Notice (ENF/14/00215/CU). Details had been supplied to Members. Noted
- 699. **Vehicle accesses along St Stephens Road (field accesses):** nothing to report
- 700. **Blue Hoarding – Old Fire Station Site:** nothing to report
- 701. **Cherry Blossom Lane:** nothing to report.
- 702. **Appeal submitted to Planning Inspectorate:** Oakwood Manor, Station Road. App. Ref: HOUSE/MAL/15/00525. Appeal Ref: APP/X1545/D/15/3138904. Retrospective application for wall and gates over 1m high adjacent to the highway. Details had been supplied to Members. Noted.

- 703. **Appeal Decision: Land at Bencott, Newport Avenue, Cold Norton.**
Appeal Ref: APP/X1545/W/15/3031299. Planning Application OUT/MAL/14/01165. Outline planning application for one dwelling. Appeal dismissed. Details had been supplied to Members. Noted.
- 704. **Appeal Decision: Land adjacent to former Stow Bullocks, Stow Road.**
Appeal Ref: APP/X1545/W/15/3028111. Planning Application Ref: OUT/MAL/14/00496. Outline application for 1 x 3 and 1 x 4 bedroom dwellings. Appeal dismissed. Details had been supplied to Member. Noted
- 705. **Site Allocations Development Plan Document – Briefing Note No.2 1st December 2015:** Copy had been supplied to Members. Noted
- 706. **Maldon District Council Briefing dated 15th December 2015:** covering various planning issues LDP, CIL, Evidence Base Updates, update re 2 x garden suburbs, Housing & Planning Bill – a copy had been supplied to Members. Noted.
- 707. **MDC Public Consultation for the Langford & Ulting Neighbourhood Plan** (10th December 2015 to 4th February 2016): details had been forwarded to Members by email. Clerk outlined what a Neighbourhood Plan is and will circulate some information to Members. Noted.
ACTION: CLERK

708. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

709. **DATES OF FUTURE MEETINGS:** Provisionally scheduled for 2016:
Wednesdays 3rd February, 2nd March, 6th April

Annual Parish Meeting – April 2016: Clerk advised dates when hall is available and will circulate.

ACTION: CLERK

There being no further business the meeting was closed at 8.55pm

Chairman.....

Date.....