

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2ND NOVEMBER 2011 IN THE NORTON ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr. J. Archer
Mrs V. Jennings
Mr. C. Litscher
Mrs. S. Garnham
Mr. P. Wakeling (Chairman)
Mr. S. Rivers

In attendance: County Cllr Mrs P. Channer
Mrs. M. Dyer (Parish Clerk)

317. APOLOGIES FOR ABSENCE: apologies were received and accepted from Parish Councillor Professor L Barclay and District Councillor Ms S. White.

318. DECLARATION OF INTERESTS: Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Mrs Garnham declared an interest in the agenda item relating to allotments as Mrs Garnham is an allotment holder.

319. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 5th October 2011 and **MINUTES OF THE EXTRAORDINARY MEETING** held on 19th October 2011 were both approved as correct and signed accordingly.

FINANCE

Approval of Payments

- 320.** Cold Norton Parochial Church Council to grant towards costs to repairs/replacement of leaded windows in Church as agreed at October meeting (Minute No.276 applies)£500. Cheque No.1027
- 321.** Essex Air Ambulance to grant towards operational costs as agreed at October 2011 meeting (minute No.276 applies) £100. Cheque No.1028
- 322.** E-on Energy Street lighting for September 2011 Invoice No. HCO40C7C7 dated 03.10.11 £45.97 (£43.78 net) taken by direct debit on 13.09.11
- 323.** PH Cootie Ltd to street light repair (No.19 by bridge) Invoice No.16057-26944 dated 04.10.11 £87.26 (£72.72 net). Cheque No.1029
- 324.** MAIA Services to updating web site (minutes for June & July 2011 and reports from July and September 2011 meetings) £30 (£25 net), Cheque No.1030
- 325.** Maldon District Council to Grass Cutting (September 2011) Invoice No.COL58767359 dated 10.10.11 £149.32 (£124.43 net). Cheque No.1031
- 326.** Poppy Appeal to supply of 1 x type F wreath (round) at £20 plus £10 donation total £30. Cheque No.1032.
- 327.** Roy Wiseman to general village caretaker work, plus transport costs to collect materials to mend fence and dispose weeds from play area at tip, plus £31.86 for miscellaneous materials total of £134.61. Cheque No.1033.
- 328.** Cold Norton VHMC to hire of The Norton Room for meetings: September and October 2011 ordinary meetings and extraordinary meeting on 19th October 2011 5 hours @ £5 per hour plus £5 donation to Christmas Fayre £30. Cheque No.1034
- 329.** Maria Dyer office expenses £46.87. Cheque No.1035.
- 330.** Essex Digital Copiers to supply of 2 toners for photocopier Invoice No.29808 dated 31.10.11 £64.80 (£54.00 net). Cheque No.1036
- 331.** EALC to 2 new Councillor Packs Invoice No.1667 dated 31.10.11 £34.00. Cheque No.1037.

332. Financial Statement

Current balances:

Standard Life 10 Day Notice as at 17 th Oct 2011	£	552.16
Santander as at 3 rd October 2011	£	<u>35,347.00</u>
	£	35,899.16

- 333. NALC salary review:** Members were advised that there will be no increase for the year commencing April 2011; spinal scale for 2009-10 applies. Noted.

PLANNING

- 334. Planning Applications received by the Parish Council:** the following were considered and responses were as indicated:

FUL/MAL/11/00701 Little Canneys, Stow Road, Cold Norton. Proposed new stables and garages building (providing 3 garages). Week No.41 dated 14th October 2011:

Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Maldon District Council REFUSE CONSENT.

The Parish Council's reasons for this recommendation are:

- it is outside the defined village development boundary
- the proposed stables and garages are of significant scale

HOUSE/MAL/11/00769 South View, Station Road, Cold Norton. Proposed extensions and alterations. Week No.43 dated 28th October 2011:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

- 335. Maldon District Council Decisions:** a detailed list had been copied to Members, which is summarised below:

FUL/MAL/11/00609 Cold Norton
Refurbishment with alterations and change of use to B1 office from workshop studios
Great Canney Studios Hackmans Lane Purleigh Essex
(UPRN - 010013997577)
William Nash PLC **APPROVED**

HOUSE/MAL/11/00727 Cold Norton
Proposed cart lodge and store with games room above
Imps Camp Latchingdon Road Cold Norton Essex
(UPRN - 200000916933)
Mr & Mrs I Kirk **APPROVED**

- 336. Car Breaker Yard, Russell Road, North Fambridge. Decision notice:** Members had been supplied with details of the decision notice (permission refused). Noted by Members.

- 337. Palepit Farm. Appeal against Enforcement Notice:** Members had been supplied with a copy of the appeal. Noted by Members.

- 338. Maldon District Local Development Plan Workshop 18th October 2011:** Members had been supplied with a copy of the agenda and a copy of the draft spatial vision and objectives for this workshop. At the meeting Mr Litscher gave short report on the workshop, advising that protection of the green belt and transport came across as important to those participating in the workshop. Noted by Members.

HIGHWAYS AND ROAD SAFETY

- 339. Highways Schedule:** Mrs Garnham advised that siding back from bridge to Country Produce still needed attention and also from County Produce to Pale Pit roundabout.

ACTION: CLERK

340. **Local Highways Panel:** Members had been supplied with minutes from the Panel Meeting held on 7th October 2011. Members advised that they would like Cllr Edwards (representative for this area on the panel) to attend a future CNPC meeting to update members and to discuss any CNPC issues which can then be raised at the next Panel Meeting scheduled for 13th January 2012.

ACTION: CLERK

VILLAGE HALL

341. **Report from Parish Council Representatives:** Mrs Garnham gave a brief report from the last VHMC meeting covering the emergency lighting, fencing around the children's play area, the financial situation and the need for additional people to assist the current committee, also to advise that work to the walls and windows (part of the VH Project) had yet to be carried out.

342. **Village Hall Project:** Mr Wakeling advised that regarding the defect and liability elements of the project that the contractor has now repainted the top half (i.e. above the chair rail) of the walls, but has not carried out works to the lower half as this is now scuffed. It was suggested that this work be carried out by volunteers. Regarding the windows, Mr Wakeling advised that those installed are the quality specified in the contract. Mr Wakeling advised that he had now received the paperwork for 13 loads of asbestos removal, but that further paperwork was awaited.

343. **VANDALISM/POLICE MATTERS:** Members had been advised that the next NAP meeting (now renamed Neighbourhood Meeting) will now be in Cold Norton VH in The Norton Room at 7pm on Wednesday 7th December 2011 i.e. one hour before the next CNPC meeting and that this has been advertised in The Beacon as requested. Mr Litscher and Mr Rivers advised that they will attend.

**ACTION: MR LITSCHER/
MR RIVERS**

344. **DISTRICT COUNCILLOR'S REPORT:** District Councillor Archer advised that at a meeting at MDC the Police had presented details of the 'Police Blue Print' which will mean a shortfall of 340 police officers in Essex, but that the Council Members had been assured that a Policeman will always be available when needed. District Councillor Archer also advised the budget continued to form a major element of Council business.

The meeting was then closed to allow County Councillor Mrs Channer to update Members, advising that in regards to Highways Matters that with £5million from the Government and £4.5million ECC funds that 30,000 defects in roads in Essex had been rectified from April to September 2011, and that this had included a substantial amount of work to roads in the Dengie area. County Cllr Mrs Channer reminded Members that Rangers are available to carry out work to hedges etc. The Chairman thanked Mrs Channer for her report and for attending PC meetings.

The meeting was then reopened.

OPEN SPACES

345. **Cowpiece Nature Reserve:** Mr Litscher advised this site is looking good.

346. **Playing Field:** Members were advised that in the Essex Playing Fields Association: Best Kept Playing Fields Competition 2011 that CNPC had been awarded a certificate. Noted by Members

Members were advised that regarding the skate board ramps that children are asking for additional ramps, and that they have been asked to put their request in writing. Noted by Members

Members were advised that a recommendation is awaited from MDC re steps on mound slide

Re the Saturday Boot Camp Members had been advised that the organiser had asked the Clerk to pass on her thanks to CNPC for the 10 weeks free use of the playing field, but that no date yet advised as to when this will restart.

Re Youth football team Members had been advised that the paperwork was being sorted out.

Members had been advised that the Clerk had submitted to the Big Society Fund an expression of interest in this re the fencing for the play area and that the Clerk had received a Big Society Fund Application Form and been advised that "*At this stage we are proposing to put your application*

forward to be assessed by the Big Society Community Capital Fund judging panel which will sit in February. The judging panels will be comprised of a group of relevant local representatives. The deadline for applications is the 30th November 2011. Members agreed that the application should be submitted and that £500 was available from CNPC funds towards this project.

ACTION: CLERK

- 347. Village Caretaker work:** Members had been advised that Mr Roy Wiseman is now undertaking this work on the same self employed basis that Mr Bull was. Mr Bull is at present signed off until 15th November 2011. Clerk briefed Mr Wiseman on 14th October 2011 and he has undertaken tasks at the playing field and Three Ashes Corner as detailed to the Members. Noted by Members.
- 348. Allotments:** Mrs Garnham had declared an interest in this agenda item, but no decisions were required as Clerk had advised that this is still work in progress (re agreement, invoice for water usage etc.)
- 349. The Beacon:** Members were advised that the School playing field is not a possibility. Clerk to contact Land Owner to discuss further/investigate alternative location for discussion at the December meeting.

ACTION: CLERK

PUBLIC RIGHTS OF WAY

- 350. Footpaths Map:** Members were advised no change this is still at copy writing and photo selection stage. Noted by Members.
- 351. EMERGENCY PLANNING/PROCEDURES:** Mrs Garnham had been unable to attend the update meeting on 1st November 2011. Clerk to request information from coordinator.

ACTION: CLERK

TRAINING/CONFERENCES/MEETINGS.

- 352. EALC Training Courses in 2012:** Members had been supplied with details of the 2012 course and advised that on 10th November 2011 there is a Funding Day training session and that the cost has been reduced to £40 (usually £60 for a full day but the EALC have received a grant towards this). Clerk requested approval to attend. Members agreed.
- 353. Dengie Hundred Group of Parish Councils:** Members had been advised details of The Annual Quiz for the "John Mardon Trophy" 2011 that would be held on 16th November 2011. No one was available to attend.

ACTION: CLERK

CORRESPONDENCE

- 354. RCCE 2011 Best Kept Village Competition 2011:** Members had been supplied with a copy of judge's form. It was noted that whilst the Village had not received an award that it had scored well on the elements the judge had inspected.
- 355. Magnox letter dated 4th October 2011 re decommissioning Bradwell's Barrier Wing Walls:** Members had been supplied with copy letter. Noted by Members
- 356. Letter from resident dated 12th October 2011 re vandalism in Station Crescent:** Members had been supplied with a copy. Clerk to respond as discussed.
- 357. NALC Legal Briefing LO9-11 issued 30th September 2011:** The Code of Recommended practice for Local Authorities on Data Transparency – update. Members had been supplied with a copy. Noted by Members.
- 358. ECC Corporate Vision Consultation - close date 20th November 2011.** It was agreed that papers be forwarded to Members for review; comments to then be forwarded to Clerk for collating and responding accordingly.

ACTION: CLERK

359. **QUEENS JUBILEE 2012:** Mrs Garnham updated Members advising that it is proposed to have a photo day on the Saturday along the lines of the 2002 format with an exhibition of the photos taken. On the Sunday it is proposed to have an open air Church service and a village picnic with The Norton Community Pub providing Ploughman lunches. A footpath walk is proposed, plus lighting the Beacon if location issues can be resolved. It is proposed to have a Grand Draw with tickets available from January 2012.
360. **THE NORTON:** Mr Wakeling gave a brief update on activities etc.
361. **DENGIE LOCAL TRANSPORT NEED:** Members had been supplied with copies of meeting notes and the Clerks correspondence regarding the options pointing out that the D5 (to/from South Woodham Ferrers) is proposed to be cut altogether. Members were reminded that the consultation closes on 5th December 2011 (link to consultation on papers supplied) Mrs Garnham/Mrs Jennings to attend the next meeting on Thursday 17th November 2011 (NB this was changed after the meeting as Professor Barclay was available to attend).
**ACTION: PROF BARCLAY/
ALL MEMBERS**
362. **SCHOOLS ADMISSIONS CONSULTATION:** Members had been supplied with a copy and advised that the consultation closes on 25th November 2011. Members discussed the proposed changes. Members did not agree that 'looked after' children should take priority over children resident in the village and disagreed with the proposed change which would then also give sibling children of non resident children already in the school priority over children resident in the village. Clerk to reply accordingly.
ACTION: CLERK
362. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)
Village Survey: Mr Wakeling gave a brief update,
Clerk updated Members on the situation regarding the retrospective planning application in relation to Four Seasons and their Fish business.
Salt Bag Scheme – Update from Mr Litscher/Clerk

DATES OF FUTURE MEETINGS

Last meeting scheduled for 2011: Wednesday 7th December.

Chairman.....

Date.....